

## **TEXTILE SUPPLIER MANUAL**

Order information and requirements



Version 4 || January 2016

Dansk Supermarked Group, Textile Buying Department

Rosbjergvej 33

DK-8220 Brabrand

## TABLE OF CONTENT

TEXTILE CHEMICAL RESTRICTIONS POLICY .....	5
QUALITY REQUIREMENTS .....	8
QUALITY SPECIFICATIONS.....	8
MEASURES .....	8
MANUFACTURING.....	8
ACCESSORIES .....	8
FINISH.....	9
SAMPLES - GENERALLY .....	10
SIZE SET .....	11
LAB DIPS, desk looms, print strike off., handlooms .....	11
PHOTO SAMPLE .....	11
PRE-PRODUCTION SAMPLE .....	11
SHIPMENT SAMPLE .....	11
DELAYS.....	11
HANGER REQUIREMENTS .....	12
HANGER .....	12
SIZE MARKER .....	13
HANGERLOOP .....	13
LABELS.....	14
SECURITY TAGS / ALARMS .....	15
HARD ALARM .....	15
SOFT ALARM.....	16
FOR DANISH SUPPLIERS ONLY .....	16
PLACEMENT OF THE ALARM.....	16
EXTRA BUTTONS.....	17
TESTING .....	18
TEST BUREAU AND TEST EXPENCES.....	18
DEADLINES .....	18
TEST REPORTS .....	18
EXCEPTIONS.....	18
SPECIAL FOR KIDS AND SPORT TECNIKAL WEAR .....	19
FINAL INSPECTION.....	19
SAMPLE PICK.....	19
TEST ON BULK FABRIC AND FINAL GARMENT .....	19

RELEVANT FOR ALL ORDERS.....	19
QUALITY TEST .....	19
RESTRICTED SUBSTANCES TEST .....	19
NICKEL RELEASE TEST .....	20
CARELABEL.....	21
COUNTRY OF ORIGIN .....	21
FIBRE CONTENT / COMPOSITION .....	22
SYMBOLS.....	22
DANISH WORDING.....	23
ENGLISH WORDING .....	24
ADDITIONAL TEXT .....	25
LAY OUT / PLACEMENT .....	26
OEKO-TEX.....	28
OEKO-TEX CERTIFICATION.....	28
LAY-OUT .....	28
TESTING .....	28
OEKO-TEX® LABEL INSIDE GARMENT .....	29
SVHC - SUBSTANCES OF VERY HIGH CONCERN.....	30
MIX ASSORTMENT .....	31
MASTERDATA - DATA FROM SUPPLIER.....	32
TYPICAL MISTAKES - PACKING .....	34
PACKING AND FOLDING INSTRUKTIONER.....	36
Mens pants w. hanger.....	37
Mens pants no hanger, Back out no size tape and with size tape.....	38
Mens top with sleeve folded, no hanger.....	39
Mens shirt in polybag .....	40
Mens shirt Deluxe in polybag .....	41
Mens hanging delivery, Suit blazer with hanger .....	42
Mens jacket / blazer / sweater with hood with hanger .....	43
Mens night wear, Home wear .....	43
Ladies BASIC pants no hanger, Back out no sizetape and with sizetape.....	44
Ladies pants with hanger, no fitting flasher.....	45
Ladies pants with hanger, no fitting flasher, Big sizes .....	45
Ladies pants with pattern on the back pocket, and Jackie pants .....	46
Ladies shorts with hanger.....	46
Ladies skirt with hanger.....	47
Ladies T-shirt with hanger .....	47

Ladies t-shirt long sleeve with hanger .....	48
Dress with sleeve folded, no hanger .....	48
Dress long sleeve with hanger .....	49
Ladies top no sleeve with hanger .....	49
Ladies blazer with hanger .....	50
Ladies jacket / blazer / sweater with hood with hanger .....	51
Ladies night wear, home wear .....	52
Childrens pants with hanger, no fitting flasher .....	53
Childrens shorts with hanger .....	53
Childrens skirts with hanger .....	54
Childrens t-shirt with hanger .....	54
Childrens t-shirt long sleeve with hanger .....	55
Body stocking .....	56
Babies Wholesuit .....	56
Bra on hanger .....	57
Shoes with hanger .....	58

# INTRODUCTION

---

Dear Supplier.

The purpose of this Manual is to gather important order information and special Textile Department requirements in one document, and make it easy accessible to our Suppliers.

We expect that all Suppliers will read through the Manual and comply with mentioned requirements, and Dansk Supermarked Group, Textile Department specific standards.

The Supplier is responsible for always being abreast with the Dansk Supermarked Group; Textile Supplier Manual. Any adjustments of the content will be announced, and a valid link to the revised version will be forwarded by E-mail.

Other documents of special attention:

- Packing Instructions for suppliers
- Safety in Childrens Wear

All three documents is to be found via beneath link

<https://dansksupermarked.com/contact/supplier-service/>

Please feel free to contact Dansk Supermarked Group, Textile Buying Department in case of any doubts or further questions.

Thank you for your cooperation.

Dansk Supermarked Group, Textile Buying Department.

# TEXTILE CHEMICAL RESTRICTIONS POLICY

Dansk Supermarked Group; Textile Department follows Danish legislation and the legislation of EU.

For certain substances/materials we follow stricter boundaries/limits.

Beneath you find an overview of our Chemical Restrictions, and other general Dansk Supermarked Group, Textile Department requirements.

Restricted substance/material	Requirement
<b>Polyvinylchloride (PVC)</b>	Usage ban Starting from 26.07.2013 Dansk Supermarked Group; Textile does not buy any products containing PVC. Including plastic covers, bags, wrapping etc. related to packing and shipping. Warranty of no PVC containment is included in Dansk Supermarked Group; Textile Department's Trade Terms per October 2013 and forward.
<b>Sandblasting</b>	Sandblasting is not an allowed process to apply on any Apparel/Footwear/Accessories
<b>Chromium</b>	Chromium VI is known to cause severe allergic contact dermatitis in humans and to be able to elicit dermatitis at very low concentrations. Extractable chromium VI from shoes and other articles of leather represent a risk for the development of contact allergy to chromium for the consumers and workers. Dansk Supermarked Group; Textile Department follows the German legislation on Chromium: <a href="http://www.speciation.net/Database/Links/CBI-Germany-legislation-Chromium-in-leather-and-textile-products-additional-requirements-;i1746">http://www.speciation.net/Database/Links/CBI-Germany-legislation-Chromium-in-leather-and-textile-products-additional-requirements-;i1746</a>
<b>REACH</b>	Follow current European REACH regulation (European chemical legislation). REACH is a regulation of the European Union, adopted to improve the protection of human health and the environment from the risks that can be posed by chemicals, while enhancing the competitiveness of the EU chemical industry. It also promotes alternative methods for the hazard assessment of substances in order to reduce the number of tests on animals <a href="http://echa.europa.eu/en/regulations/reach">http://echa.europa.eu/en/regulations/reach</a>  Kindly always be abreast with the Candidate List of Substances of very High Concern <a href="http://echa.europa.eu/web/guest/candidate-list-table">http://echa.europa.eu/web/guest/candidate-list-table</a>
<b>RSL – Restricted Substances List</b>	Follow our RSL which contains restricted, banned or in any other way concerned substances. The list has been created in cooperation with Bureau Veritas.  In order to get access to the specific RSL please contact the Textile Quality Department.

**Nickel release (EN 1811)**

Nickel limit restrictions

Testing according to DIN EN 1811 (EN 12472 + A1 wear and corrosion from coated item).

For test results we **go beyond legislation**, and consider inconclusive results (Inconclusive if the result falls in range 0.29 to 0.87 µg/cm<sup>2</sup>/week) as a Fail test. At Dansk Supermarked Group; Textile Department only test results ≤ 0.28 µg/cm<sup>2</sup>/week are considered as a PASS test.

For Earrings and other piercing devises only test results < 0,11 µg/cm<sup>2</sup>/week are considered as a PASS test.

**Biocidal products**

Follow the Biocidal Product Regulation (BPR, Regulation (EU) 528/2012). The regulation concerns the placing on the market and the use of Biocidal products, which are used to protect humans, animals, materials or articles against harmful organisms like pests or bacteria by the action of the active substances contained in the Biocidal product

<http://echa.europa.eu/regulations/biocidal-products-regulation>

**Real fur**

Dansk Supermarked Group; Textile Department does not buy any kind of products containing real fur. Neither as whole garments, accessories nor as any kind of trimming on same.

**Wool and Animal hair**

Angora Wool, Angora rabbit hair or wool from sheep, that have been exposed to mulesing is not accepted.

**Quality Specifications  
(physical requirements)**

All products must comply with Dansk Supermarked Group, Textile Department quality specifications attached to the individual order enquiry. Please contact the Textile Quality Department in order to get a copy of the requirement forwarded, or if you have any further questions regarding this subject.

**Gas in containers**

Suppliers must follow Dansk Supermarked Group; Textile Department's Trading Agreement and Dansk Supermarked Group's Packing Instructions to avoid harmful gas in containers

<http://viewer.zmags.com/publication/388d11e6#/388d11e6/1>

To avoid the risk of products evolving gas in the container during transport, please avoid the following substances in production:

**\*Toluene (CAS no. 108-88-3)**

**Characteristics:** Toluene is an organic solvent with suspected reproductive damaging properties.

**Limit value:** There is a restriction of 1000 mg/kg.

**Use:** Toluene is often used in adhesives.

**Alternatives:** Use glues without toluene.

**Comments:** Residues of toluene most likely originate from excessive use of glue in the production.

**\*Benzene (CAS no. 71-43-2)**

**Characteristics:** Benzene is an organic solvent having strong carcinogenic and mutagenic properties.

**Limit value:** There is a restriction of 1000 mg/kg.

**Use:** Benzene might occur in glues and other applications used in production of shoes. Also some mould prevention properties are reported for benzene.

**Alternatives:** Use products without benzene in the production.

**\*Formaldehyde (CAS no. 50-00-0)**

**Characteristics:** Formaldehyde is an organic solvent with limited evidence of carcinogenic effect.

Formaldehyde has toxic properties and may cause allergy by skin contact.

**Limit value:** There is a restriction of 16mg/kg.

**Use:** In textile industry formaldehyde is used for providing “non-ironing” properties. It is also used as textile glue to fix prints on textile or leather. Formaldehyde may also be used as a preservative.

**Alternatives:** Find products not containing formaldehyde.

**\*Methyl bromide (bromomethane) (CAS no. 74-83-9)**

**Characteristics:** Methyl bromide is a gas with toxic properties. The gas is dangerous for the ozone layer.

**Limit value:** It is not allowed to use when gassing containers

**Use:** Methyl bromide is used for gassing containers to protect the goods from mould formation.

**Alternative:** Use another preservative for example Bio dry.

**\*1,2-Dichloroethylene (CAS no. 540-59-0)**

**Characteristics:** Dichloroethylene is an organic solvent with toxic properties.

**Limit value:** None at the moment but when this chemical is present in a container load the container air is affected so it doesn't pass the test we discovered.

**Use:** Dichloroethylene is used as a solvent in waxes, glues, resins, fat, lacquers and polymers.

#### **Regulations applicable to Baby and Kids wear, footwear, accessories**

Follow the Toy Standard: EN71 PART 3, and Amendment A1

Follow Dansk Supermarked Group; Textile Department's restrictions for Safety in Childrens wear

<http://dansksupermarked.dk/en/contact/packaging-instructions-pa-engelsk-og-kinesisk/>

Select Download “Safety in Childrens Wear”.

NOTE: Strings, pearls, studs, detachable parts etc. must withstand a pull of 90 Newton.



# QUALITY REQUIREMENTS

---

## QUALITY SPECIFICATIONS

Our quality specifications involve items such as colour fastness to washing, colour fastness to rubbing, tear resistance, abrasion resistance, dimensional change and change in appearance in washing. Test methods and requirements will clearly be stated on the individual specification sheet attached to the individual order.

Please note that all specifications will be updated once a year around January/February.

Kindly make sure always to follow the latest updated specification. If any doubt feel free to contact the Textile Quality Department.

## MEASURES

Tolerance for measurements:

In general +/- 1 cm on measurements graded by 1 cm or more; +/- 0,5 cm on measurements graded by 0,5-1 cm; in all max ½ size.

## MANUFACTURING

**Sewing thread** must be polyester (or polyester/cotton), size 30 for jeans and size 100 for other garments. Common stitches 15-18 stitches/30 mm, 5 stitches/20 mm for jeans. Colour must be tone-in-tone with fabric colour. Same quality of tread in all seams. Tread must meet the same requirements to colour fastness to washing as the fabric.

**Deco stitches:** 1-needle or 2-needle lockstitches, 7-8 stitches/20 mm. Corrections are not allowed on deco stitches.

**The machine chosen must be suitable for the specific product.** 1-needle lock stitches, 1-needle over edge stitches and safety lock stitches, 2-needle over lock stitches: 8-9 stitches/20 mm. 3- and 4-needle over lock stitches, 3- and 4-needle over lock stitches combined with safety lock stitches, 2-needle flat seam stitches, 2-needle lock stitch : 7-8 stitches/20 mm. 4- and 5-tread feed of the arm: 6-7 stitches/20 mm. 2-, 3- and 4-needle interlock stitch machine: 10-12 stitches/20mm. 2-needle chain stitch machine: 9 stitches/20 mm.

**Jeans:** Inseam, back rise, front rise and saddleback must be sewn with fell seam(jeans seam). Front and back rise sewn first, inseam second. Side seam in 5-needle chain stitch. Buttonhole sewn w. eye buttonhole machine. Waist stitching sewn w. 1-needle chain stitch. Hemline sewn w. lockstitch. Button at waist always placed in line w. zipper. Pocket lining made in cotton sheeting.

**T-shirt, sweats, fine knitting and the like:** All inside seams must be sewn w. 4-needle over lock. All 2 needle and flat lock seams, must overlap 2 cm at start/end to avoid unravelling. Logo-label must be attached with ground colour tread. Shoulder seam inside must be sewn with silicone tape for stable trivializing.

## ACCESSORIES

- All accessories must be attached properly.
- For **padding or shoulder pads**, the padding must be bonded to prevent fibre migration.
- **Elastic** band + elastic insert must retain the elasticity for the lifetime of the product itself.
- **Pipings, lace and other trimmings made of fabric** must meet the same requirements to dimensional stability and to colour fastness as the garment itself.
- **Prints** must be permanently fixed. Dyestuff and fixation processes must be chosen to secure that the print meets the same requirements to colour fastness to washing as set up for the garment in general.
- **Interlining** must be fused using correct temperature, time and pressure. The material must remain smooth after fusing.
- **Bra:** channels for wires under breast cups must be closed and tacked with bar. Hook and eye closure must be tacked to double layer of fabric.
- **Technical outerwear or rainwear:** all seams must be taped with waterproof tape to prevent water penetration. The tape must be welded on a correct pressure, time and temperature. The tape must remain securely welded after several cleaning treatments. Folds on the outer fabric under the tape are not permitted. Wrinkles on the waterproof tape are not permitted. Button hem must not form wrinkles.

**FINISH**

- All **seams and stitches** must run evenly. All seams must be properly attached. Buttonhole tread must be intact in both sides and buttonholes must be properly trimmed. The tread tension on the sewing machines must be correct adjusted to avoid slack or tight stitches/seams. The fabric fibres must not be damaged by the use of damaged or coarse needles. All goods must be properly trimmed. Loose tread ends are not acceptable. Seams must not break when garment is e.g. pulled over the head.
- The garment must be free of dirt, unnatural smells, flaws and stains.
- The garment must be free of pressure marks and glazing.
- The garment must not have any chemicals/enzymes leftovers after washing/finish.

**SAMPLES - GENERALLY**

For all orders we need the samples for approval stated under "Deadlines" at the order enquiry front page, and the number of samples required :

Deadlines		
Name	Description	Date
O/C approved	Please send order confirmation	06-03-2013
L/C established	L/C åbnes	07-03-2013
Lap dips	All colours-qualities-print-embroidery and accesories	20-03-2013
Sizeset	Size 92, 110 & 122 cm	20-03-2013
Photo	2 pcs in Size 110 cm in all colours	10-04-2013
Pre-production	Size 92 cm - One af each colour	01-04-2013
Shipment sample	Size 122 cm - One of each colour, with handtags and labels	19-04-2013
Packing list recieved	Please send packinglist	08-05-2013
Dimensions	Please send dimensions	08-05-2013
B/L recieved	Please send B/L	08-05-2013
Shipment	Fly fra Dhaka	10-06-2013

- All sample deadlines(ETA) stated in the order must be kept. Failure to comply may result in cancelled orders and claim for lost profits according to our general trading terms.
- Each individual sample must have sample hangtag with correct order number, date, size, which kind of sample, weight, quality etc.
  - Please specify what is actual/available on all samples.
  - Please specify on sample hangtag/mail what we have to check for: Quality, colour, design, print, finish, weight, dying of fabric.
  - This is very important to save time in commenting.

Example of sample hangtag

Dansk Supermarked

Date recived at office in Denmark:

Order no.:

Date.:

Supplier:

Sizeset 1 st:

2nd.

3rd.

Photo 1 st:

2nd.

3rd.

Shipment 1 st:

2nd.

3rd.

Colours:

Size:

Enclosed lapdips for approval:

Comments:

12 cm

↑

18 cm

↓

Dansk Supermarked

	As Order:	Substitute:	Comments:
Composition:			
Colour:			
Accessories:			
Workmanship:			
Embroidery/ Print:			
Measures/ Fitting:			
Lables:			
Hangtag:			

Comments:

Please fill out this note and attach at each sample to Dansk Supermarked

## SIZE SET

- We need size set according to order sheet; 2 or 3 different sizes (not the whole range). It is very important that you send these specific sizes.
- Size set can be in available colours but must be correct/actual quality, or rarely very similar to the correct quality. All workmanship must be actual. Please follow the style sketch carefully – otherwise the samples will not be approved.
- If any details are unclear to you, or if you have suggestions for improved workmanship, please mail photo of details for approval *before* sending size set samples or photo-samples, to save time.

## LAB DIPS, desk looms, print strike off., handlooms

- We need lab-dips/strike off etc. for approval in all colours/ combinations.
- We will ask for revised lab-dips/strike off etc. several times if we are not satisfied.
- Lab dips will be approved under D65 (daylight), col. white also under UV light.
- We will send you “Scotdic” and “As Cut” colours, you must buy your own pantone colours.
- Please always write on lab dips/cuttings what we have to check for: Quality, colour, design, print, finish, weight, dyeing of fabric.

## PHOTO SAMPLE

- We need photo samples in sizes according to order sheet.
- Photo samples must be in all correct/actual color combinations, fabric, trimming, correct main label, workmanship and design (or very close). Occasionally we need photo samples in different sizes. We will inform you.
- It is VERY important that you always keep deadlines for photo-samples. When you accept the order, you confirm to keep all deadlines given in the enquiry.
- If we do not have the photo samples in due time, we will charge you for extra photo shooting USD 400,- / DKK 2400,- , or we can be compelled to cancel the order.

## PRE-PRODUCTION SAMPLE

- We need PP samples in sizes according to order sheet.
- PP samples must be in bulk fabric, final approved workmanship, with all bulk accessories such as labels, buttons zipper etc.
- PP samples must be sent for approval, BEFORE/PRE starting bulk production.

## SHIPMENT SAMPLE

- We need shipment samples in all colour combinations, in sizes according to order sheet.
- Shipment samples have to be sent 14 days before shipment and have to be taken from the actual bulk production.
- Shipment samples have to be correct in every way and must be approved prior to shipment of the goods.

## DELAYS

- If you are facing delay due to changes from our side, please inform us BEFORE it is too late. Show us alternative solutions, tell us the possibilities, do not ignore delays. We need the best possible garment, but we need it on time.

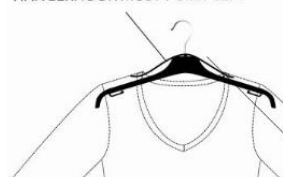
# HANGER REQUIREMENTS

## HANGER

- If hanger is required, it will be noted in the order enquiry.
- Hangers must be included in the cost price.
- No hangers for fine thin quality, or heavy quality which might be pulled/dragged out of shape.
- **Hangers sourced by you, must always be sent for approval at the relevant Dansk Supermarked Textile Buying office.**
- All hangers are to be grey for common textile products, transparent for lingerie, black for shoes & accessories.
- Kindly be aware that REACH, in particular ban of Nickel, also applies for hangers.
- Karner hangers can be ordered at: <http://www.mainetti.com/en/uk/cst/kbi.asp>

Please always make sure that the hanger points to the left, as in the picture

HANGERHOOK MUST POINT LEFT



### LADIES TOP HANGER

VRS Style, Fashion and Jackie

Karner KTC43NU-08 - with non-slip.



### LADIES OUTERWEAR

VRS Style, Fashion and Jackie

Karner KO145-08 U



### MEN TOP HANGER

Karner KTC43NU-08 - with non-slip.

VRS



### LADIES PANTS AND SKIRTS

VRS Style, Fashion and Jackie

Karner KBI36-08

V-no. 789733

Length 36 cm, Width 22 mm



### MEN PANTS AND SHORTS

Karner KBI36-08

V-no. 789733

Length 36 cm, Width 22 mm



**CHILDREN TOP HANGER**

Karner KTT33-08  
 V-no. 789731  
 Length 33 cm, Width 16 mm

**CHILDREN PANTS AND SKIRTS**

Karner KBI30  
 Length 30 cm, Width 22 mm

**BABY**

Karner KSE28-08  
 V-no. 789740  
 Length 28 cm, Width 7 mm

**UNDERWEAR**

The supplier will have to order this locally. The hanger must be with click size pin as in the picture

Suggestion hanger-supplier:  
 IPM Industry (M) Sdn Bhd  
 Contact person: Mr. Chong  
 E-mail: [ipm\\_industries@hotmail.com](mailto:ipm_industries@hotmail.com)

**SHOES**

Hangers for shoes must be ordered at: Phineas Products Ltd.

PP108: for wide top/fur lined boots  
 PP112: for boots and converse style shoes  
 PP137 for boots and converse style shoes  
 PP154: for flip-flops  
 PP231: for slippers, shoes and ballerinas  
 PP232: for shoes, trainers and slippers  
 PP233: for shoes, trainers and slippers  
 PP234: for XL shoes, trainers and slippers

**SIZE MARKER**

Kindly follow the below guidelines regarding size marker:

- Kids: Baby + kids basic underwear has pin-on at hanger.
- Underwear: lingerie + tights has pin-on at hanger.
- Underwear: home wear + sleepwear has black size-stickers on grey hanger.

**HANGERLOOP**

For ladies wear a horizontal hanger loop, in 0,4 cm sateen band tone-in-tone with main fabric ground color, must be included in the price for all tops (except roll neck, turtleneck, plain o-neck). Must be attached at shoulder seams and go around hanger. Length must be adjusted to garment and hanger. Please not that you should attach only ONE loop per item.

# LABELS

---

Please follow the link to access our VRS Label Manual

<http://ftp.kunde.dk>

Username: VRSdesignmanual

Password: vrs2014

# SECURITY TAGS / ALARMS

## HARD ALARM

Please notice that if alarm is required it will be mentioned in the order enquiry.

The security tag/ alarm must be included in the cost price (also the customs duties).

Make sure to ALWAYS order alarms at Sensormatic/ADT via beneath link, since we cannot send the alarms to you.

Link: <https://mfgorder.sensormatic.com/Login.aspx?RetailerGUID=4d855927-9add-4e83-8a8a-bfc983120c77>

The first time of login, the Supplier must follow "Register User". Once registered you will receive an E-mail with Username and Password.

NB! It is extremely important that the alarms are ordered according to above guideline, otherwise we will experience trouble getting the alarm detached.

Please see pictures of the alarm below, which consists of two parts (the pin and the actual devise). This type of alarm is to be applied for our products, unless otherwise is requested by Dansk Supermarked Group; Textile Department.



## Contact information for handling of alarms

Jennie Lim  
 Tyco Fire, Security & Services Pte Ltd  
 26 Ang Mo Kio Industrial Park 2  
 Level 1  
 Singapore  
 Tel : (65) 63898286  
 E-mail : [jlilim@tycoint.com](mailto:jlilim@tycoint.com)

## Alarm instructions

No alarms for fine woven silk or cotton, where the heavy alarm might cause holes.

By mounting of alarm tags, kindly make sure that the alarm tag is attached in a seam, so that the garment fabric is not damaged.

If Supplier does not follow our procedures for security tags, Supplier will be charged . The cost will be 450 DKK an hour for the time spend by us mounting the alarms.

## Prices - Alarms

\$ FY08 Global Pricing	
Annual Quantity 000's	Price / Unit
< 250	\$0,1750
250 - 500	\$0,1625
500 - 1 000	\$0,1565
1 000 - 10 000	\$0,1500
10 000 - 50 000	\$0,1440



**When to attach alarm – retail price limits**

AREA	PRODUCT TYPE	RETAIL PRICE
Ladies Wear	All Clothing	>249,- DKK
Childrens Wear	All Clothing incl. Outdoor Wear	>249,- DKK
	Branded products	>149,- DKK
Mens Wear	All Clothing	>199,- DKK
Sports Wear	All Private Label	>299,- DKK
	Branded products	>149,- DKK
Shoes	All Private Label Shoes	NO ALARMS
	Branded products	>499,- DKK
Underwear	Night Wear	>199,- DKK
	Lingerie	>79,- DKK
	Branded products	>99,- DKK
Accessories	Choice by Heart	>99,- DKK
	Branded products	>99,- DKK

**SOFT ALARM**

For some products in Accessories, Underwear, Ladies and Mens wear we request a soft alarm.

The Supplier must order the bags for the alarm via this link: <http://www.labels-tags.biz/neworder/>



Please find the correct password divided into departments below:

Lingerie; Password: foetex8ks3  
 Ladies wear; Password: bilkax17k  
 Mens wear; Password: bilkayt62

The alarms/chips will be forwarded to you.

**FOR DANISH SUPPLIERS ONLY**

Danish suppliers with a Danish delivery address can order alarms directly from Intertek in Denmark via the following link: [bestilling@sensortek.dk](mailto:bestilling@sensortek.dk)

The Supplier should inform about:

- Delivery address
- Billing address
- Article numbers (please type in ZLAMT7100R-G + MJ200-G)
- Wanted quantity

Time of delivery is approximately 1 week.

**PLACEMENT OF THE ALARM**

The alarm should be placed in the left side of the garment.

# EXTRA BUTTONS

---

If extra button for a product is required, this will be mentioned in the order enquiry. An extra button must be sown into the Carelabel.

# TESTING

---

## TEST BUREAU AND TEST EXPENCES

All tests should be submitted to Bureau Veritas.

By choice of an additional test bureau, Supplier must seek approval at Dansk Supermarked Group; Quality Department before further test arrangements.

Supplier can benefit from Dansk Supermarked Group's special price offers agreed with Bureau Veritas for both individual and package quality testing, nickel release testing, analytical testing according to Dansk Supermarked Group; Textile Department's RSL, final inspections and for sample pick.

Current price list can be requested at Dansk Supermarked Group; Quality Department.

If Supplier should experience any divergence between unit price stated in invoice contra unit price informed by Dansk Supermarked Group, Quality Department, please contact Quality Department via [quality\\_csr@dsg.dk](mailto:quality_csr@dsg.dk)

The Supplier must take care of all testing expenses including final inspections and sample pick.

## DEADLINES

Supplier must at all times keep the planned deadlines for returning any test report according to Dansk Supermarked Group; Textile Department's requests. If it is not possible to keep the deadline, Supplier must at once inform Dansk Supermarked Group; Quality Department, and the relevant Buying Group.

An exceeded deadline without further agreement with Dansk Supermarked Group; Quality Department, entitles Dansk Supermarked; Textile Department to cancel the order.

## TEST REPORTS

Dansk Supermarked Group; Quality Department only accepts test reports coming directly from test lab. This regards all testing reports e.g. quality testing, nickel release testing, RSL testing etc.

Dansk Supermarked Group; Textile Department does NOT accept older test reports, or test reports on similar products. A valid test report is performed on the requested order, and includes a photo of the tested product.

## EXCEPTIONS

Products labelled with "Blomsten" are generally not tested. In regard to these labels Dansk Supermarked Group, Quality Department always requires valid documentation.

A-Brands and semi-brands are generally not tested.

By signing the Trading Agreement of Dansk Supermarked Group; Textile Department, all suppliers comply to meet the order specific quality requirements.

## SPECIAL FOR KIDS AND SPORT TECHNICAL WEAR

### FINAL INSPECTION

Dansk Supermarked Group; Textile Department runs final inspections on some Kids and Sport technical wear orders. Supplier will be informed if this becomes relevant.

### SAMPLE PICK

Dansk Supermarked Group; Textile Department requires sample pick on some Kids and Sport technical wear orders, which means that Bureau Veritas will be picking up the necessary samples at the relevant factory. Supplier will be informed if this becomes relevant.

### TEST ON BULK FABRIC AND FINAL GARMENT

For all Kids technical wear and Sport technical wear Dansk Supermarked Group; Textile Department requires bulk fabric test before production start, and final garment tests for all colour combinations according to quality requirement specifications.

## RELEVANT FOR ALL ORDERS

### QUALITY TEST

Supplier must at all times comply with the order specific quality specifications.

If any of the quality requirements are not to be met, Supplier must at once inform Dansk Supermarked Group; Textile Department. The Textile Department will then decide what further action to be done.

Dansk Supermarked Group; Textile Department **requires test on 5-10%** of incoming orders on quarterly basis in regard to our quality specifications. Supplier will be informed via E-mail by the Quality Department, which orders that should be submitted to test. A detailed guideline will follow in the E-mail testing request.

Violation of the quality specifications entitles Dansk Supermarked Group; Textile Department to cancel the order.

The Textile Quality Department handles all testing. In case of any questions please do not hesitate to ask.

### RESTRICTED SUBSTANCES TEST

Dansk Supermarked Group; Textile Department is at any time entitled to arrange tests in regard to Dansk Supermarked Group, Textile Department's Restricted Substances List (testing according to REACH, other restricted substances, PVC, Chromium etc.)

### Definition RSL

A developed list of restricted substances - chemicals that are banned, restricted or are of any further concern. The purpose of the RSL is to reduce the use of hazardous substances in our products and packing material.

Products and packing material that do not comply with the RSL are not accepted.

Supplier will, in reasonable time, be informed via E-mail by the Textile Quality Department of exactly which orders, that should be submitted to test.

Noncompliance on requirements in regard to the RSL, or specific Dansk Supermarked Group; Textile Department standards, will entitle Dansk Supermarked Group; Textile Department to cancel the order.

## NICKEL RELEASE TEST

For all orders with metal components (e.g. zippers, buttons, eyelets etc.) within the Baby/Kids category, Dansk Supermarked Group; Textile Department requires a PASS Nickel Release test report. This has been decided based on recommendations from the Danish Ministry of Environment.

For new Suppliers, and Suppliers who have been tested, but failed earlier in a nickel release test, Dansk Supermarked Group, Textile Department also requires a PASS nickel release test on all orders within a certain time interval.

For all adult products Dansk Supermarked Group; Textile Department requires nickel release tests corresponding to 20% of the total order amount with metal parts per supplier per quarter, OR minimum test on one order with metal parts per supplier per year. Direct skin contact is considered before testing.

Exceptions; There is no need to test for nickel release if the metal parts are of the original brand YKK or PRYM. Neither does Dansk Supermarked Group; Textile Department require a nickel release test if the metal component supplier is OEKO-TEX certified. In such cases Supplier is requested to forward a valid invoice or certificate as documentation.

Supplier must test according to DIN EN 1811:2011 (EN 12472)+A1:2015 (wear & corrosion from coated item).

Please note that Dansk Supermarked Group, Textile Department follows stricter limits than stated in the test standard DIN EN 1811:2011+A1:2015

Metal components	Results (R) ( $\mu\text{g}/\text{cm}^2/\text{week}$ )	DIN EN 1811:2011 (EN 12472) +A1:2015	Dansk Supermarked Group limit standard
Earrings and piercings	$R \leq 0,11$	PASS	PASS*
	$0,11 < R < 0,35$		FAIL
	$R \geq 0,35$	FAIL	
Other components	$R \leq 0,28$	PASS	PASS**
	$0,28 < R < 0,88$		FAIL
	$R \geq 0,88$	FAIL	

\*A PASS test must be  $\leq 0,11 \mu\text{g}/\text{cm}^2/\text{week}$

\*\*A PASS test must be  $\leq 0,28 \mu\text{g}/\text{cm}^2/\text{week}$

Any breach of the Dansk Supermarked Group; Textile Department limit standards on Nickel release is considered material noncompliance.

# CARELABEL

Dansk Supermarked Group; Textile follows the instructions in:

- DS/EN ISO 3758:2012 Textiles - Care labeling code using symbols (Can be bought at Dansk Standard. Newest standard at QS)

## COUNTRY OF ORIGIN

- For all orders Dansk Supermarked Group; Textile Department demands origin in Carelabel info, on hangtag, sticker, directly on packing depending on the product type. This will be specified in the individual order enquiry.
- The Supplier must also advise country of origin (produced in.....) at the order confirmation or Pro forma invoice sent to our Goods flow department, at all orders. We suggest to add this information at the top of the document with the additional seller details.
- In this context we kindly remind you about the importance of the order confirmation – DS requires a forwarded order confirmation on ALL orders.

**The wording regarding country of origin must always be in Danish.** Example, if the goods are produced in China the exact wording must be : Produceret i Kina (translations: Produced in China).

Please follow the below list in regard to translations of country name.

Exception: Branded goods are not affected by the requirement regarding country of production.

English	Danish
Albania	Albanien
Austria	Østrig
Bangladesh	Bangladesh
Belgium	Belgien
Bosnia	Bosnien
Bulgaria	Bulgarien
China	Kina
Denmark	Danmark
France	Frankrig
Germany	Tyskland
Hong Kong	Hong Kong
Hungary	Ungarn
India	Indien
Indonesia	Indonesien
Italy	Italien
Macedonia	Macadonien
Malaysia	Malaysia
Netherlands	Holland
Norway	Norge
Pakistan	Pakistan
Portugal	Portugal
Singapore	Singapore
Slovenia	Slovenien
Spain	Spanien
Sweden	Sverige
Taiwan	Taiwan
Tunisia	Tunesien
Turkey	Tyrkiet
Ukraine	Ukraine
United Kingdom	Storbritanien
Romania	Rumænien

## FIBRE CONTENT / COMPOSITION

- The actual fiber content must be shown at the care label.
- Please note: it is the suppliers responsibility that instructions on care label are correct.
- Any use of animal material (leather, suede, skin, fur) must be clearly marked in care labels/stickers: "indeholder ikke-tekstildele af animalsk oprindelse" (= contains non-textile parts of animal origin).
- Felt and hats of felt is no longer exempt from compulsory labeling, but must be marked with fiber content. Socks and stockings: Elasthane in toe, heel, cuff and waist are exempt from mandatory fiber labeling.

## SYMBOLS

Please follow latest standard DS/EN ISO 3758 Textiles for symbols etc.- Sequence of symbols must be:

### WASHING/ BLEACHING/ DRYING/ IRONING/ PROFESSIONAL DRY CLEANING



- All 5 symbols must be added. If more than one drying or cleaning symbol is needed the sequence must be: **WASHING / BLEACHING / DRYING / NATURAL DRYING / IRONING / PRO DRY CLEANING / PRO WET CLEANING**
- If no additional info is stated than the 5 symbols, all cleaning covered by these symbols can be used.
- Cleaning according to the symbols applies to the whole of the product unless otherwise added.
- If drying symbol is "do not tumble dry", you can add text for natural Drying, instead of adding an extra symbol.

Below please find the most common symbols used in Denmark supported by written explanation. Kindly find the symbols with the corresponding English explanation on the following page. NB: ALL Carelabel content must be in Danish

## DANISH WORDING

<u>VASK</u>		<u>BLEGNING</u>		<u>STRYGNING</u>	
	Alm. Vask max 30°C.		Al blegning tilladt.		Strygning ved lav varme, max 110°C, uden damp. (Damp kan forårsage uoprettelig skade).
	Skåne vask max 30°C.		Kun oxygen/ikke-klor blegning tilladt.		Strygning ved middel varme, max 150°C.
	Ekstra skåne vask max 30°C.		Tåler ikke blegning.		Strygning ved høj varme, max 200°C.
	Alm. Vask max 40°C.				Må ikke stryges.
	Skåne vask max 40°C.	<u>TØRRING</u>			
	Ekstra skåne vask max 40°C.		Tørretumbler, lav varme, max 60°C.		<u>RENSNING</u>
	Alm. Vask max 50°C.		Tørretumbles ved høj varme, max 80°C.		Professionel rens i kulbrinte.
	Skåne vask max 50°C.		Må ikke tørretumbles.		Professionel skånerens i kulbrinte.
	Alm. Vask max 60°C.		Liggetørre.		Professionel rens i tetrachloroethen og opløsningsmidler omfattet af F.
	Skåne vask max 60°C.		Liggetørre i skyggen.		Professionel skånerens i tetrachloroethen og opløsningsmidler omfattet af F.
	Alm. Vask max 70°C.		Dryp liggetørre.		Professionel våd rens.
	Alm. Vask max 95°C.		Dryp liggetørre i skyggen.		Professionel våd skånerens.
	Håndvask.		Hængetørre.		Professionel våd ekstra skånerens.
	Tåler ikke vask.		Hængetørre i skyggen.		Tåler ikke vådreng.
			Dryp hængetørre.		Tåler ikke rensning.
			Dryp hængetørre i skyggen.		



## ENGLISH WORDING

<u>WASHING</u>		<u>BLEACHING</u>		<u>IRONING</u>	
	Wash at max 30°C.		Bleaching allowed.		Iron at low temp., max 110°C, no steam. (Steam can cause irreparable damage).
	Gentle wash at max 30°C.		Non-chlorine bleach only.		Iron at medium temp., max 150°C.
	Very gently wash at max 30°C.		Do not bleach.		Iron at high temp., max 200°C.
	Wash at max 40°C.				Do not iron.
		<u>DRYING</u>		<u>PROFESSIONAL DRY CLEANING</u>	
	Gentle wash at max 40°C.		Tumble dry, low heat, max 60°C.		
	Very gently wash max 40°C.		Tumble dry, medium heat, max 80°C.		Dry clean, hydrocarbon solvent only (HCS).
	Wash at max 50°C.		Do not tumble dry.		Gentle cleaning with hydrocarbon solvents.
	Gentle wash at max 50°C.		Dry flat.		Dry clean, PCE only. Tetrachloroethylene.
	Wash at max 60°C.		Dry flat in shade.		Gentle cleaning with PCE. Tetrachloroethylene
	Gentle wash at max 60°C.		Drip dry flat.		Professional wet cleaning.
	Wash at max 70°C.		Drip dry flat in shade.		Gentle wet cleaning.
	Wash at max 95°C.		Line dry.		Very gentle wet cleaning.
	Hand wash.		Line dry in shade.		Professional wet cleaning is not allowed.
	Do not wash.		Drip dry.		Do not dry clean.
			Drip dry in shade.		

## ADDITIONAL TEXT

Dansk Standard has made suggestions. Always keep the additional text to a minimum. All text must be in Danish.

Dansk Supermarked Group; Textile suggestions for common text in Danish	Explanation in English
Vaskes før brug.	Should be washed before use.
Brug vaskemiddel uden blegemiddel.	Use detergent without bleach.
Vaskes med lignende farver.	Wash with similar colours.
Ved stærke farver kan forekomme afsmitning.	By deep and dark colours bleeding might occur.
Badetøj bør skylles op efter brug, må ikke vrides.	Swimwear should be rinsed after use, do not twist.
Vaskes med vrangen ud.	Turn inside out for washing.
Vi anbefaler vask i vaskepose.	We recommend washing in a laundry bag.
Denne vare indeholder overskudsfarve.	This product contains excess dye.
Skal vaskes med lignende farver.	Wash with similar colours.
Der kan forekomme afsmitning på lyse materialer.	Bleeding on light colours might occur.
Skyllemiddel må ikke anvendes.	Do not use fabric softener.
Vi anbefaler vask med åbne trykknapper	We recommend to wash with pressbuttons open.
Vaskes med lynlås og knapper lukket.	Close zipper and buttons before washing.
Vi anbefaler rensning.	We recommend professional cleaning.
Krymp max. ... %.	Shrinkage max. ... %.
Brug uldvaskemiddel.	Use wool detergent.
Produceret i .....	Produced in .....
<b>Suggestions from Dansk Standard for special text</b>	<b>Suggestions from Dansk Standard for special text</b>
Fjern ... før vask.	Remove ..... before washing.
Vaskes separat.	Wash separately.
Undlad at vride eller sno.	Do not wring or twist.
Aftørres med en fugtig klud.	Wipe with a damp cloth.
Udtages af maskinen straks efter vask.	Remove from machine immediately after wash.
Stryges på vrangen.	Iron on reverse side.
Undlad at stryge dekorationen.	Do not iron on decoration.
Brug ekstra klud under strygning.	Use extra cloth while ironing.
Brug ekstra klud under strygning, for at undgå skinnende effekt samt gulning af overfladen.	Use extra cloth while ironing, to avoid shiny effect and yellowing of the surface.
Undgå dampstrygning.	Do not use steam during ironing.
Dampstrygning anbefales.	Ironing with steam is recommended.
Tåler kun dampstrygning.	Will only endure steam-ironing.
Undgå iblødsætning.	Do not soak.
Undgå direkte varme ved tørring.	Do not use direct heat while drying.
Strækkes i facon i våd tilstand.	Reshape when wet.
Strækkes i facon og liggetørres.	Reshape and drip dry flat.

- Detergents: in general we do NOT recommend liquid/fluid detergent on Carelabel
- Wool-products we add the text "Brug uld-vaskemiddel" (use wool-detergent)

## LAY OUT / PLACEMENT

In general we ask for soft satin printed labels for care info. Please follow enclosed instructions for lay-out, and follow text, symbols, price, art.no., order no., barcode, origin according to order.

- Care info must be placed directly on the product or on a label. If this is not applicable/possible, the information can be printed directly on the packing - please contact the Textile Buying Department for confirmation regarding this.
- Labels must be made of suitable material capable to withstand several washings corresponding to the lifetime of the product.
- Labels must be fastened securely and be legible both in relation to text and symbols during the useful life of the product
- Labels must be fastened so they can be seen or easily found by consumers at the point of sale
- None of the symbols or the text on the label must be covered up.
- In case of sale on the Internet, fiber content must be shown.
- Adult sizes: For all upper parts + skirts care label must be placed in left side seam 10 cm up from bottom hem. For pants care label must be placed at left side seam, if no side seam at back seam, 10 cm down from waistband.
- Kids sizes: see logo-label manual for instructions.

All care labels must be made according to instruction on order/from buying department.

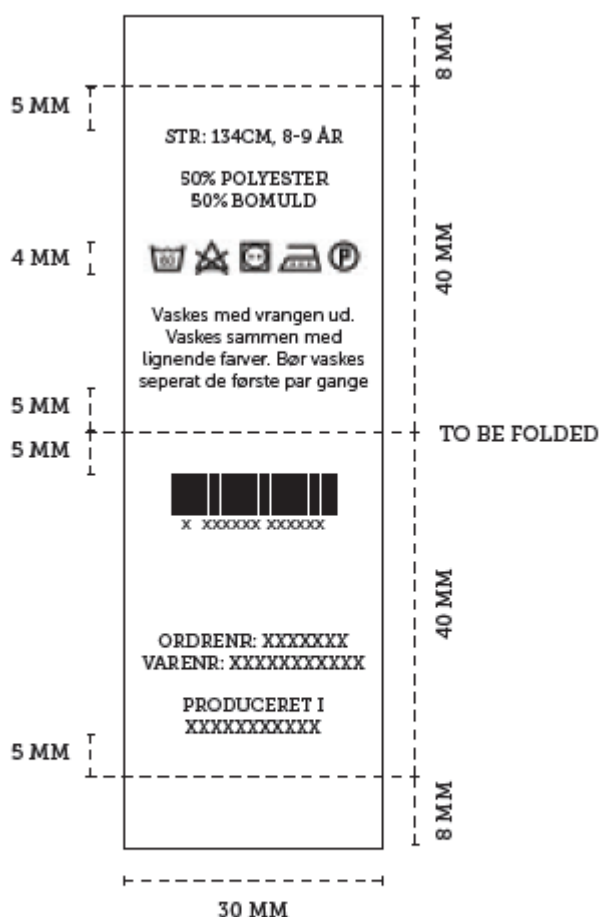
Quality:  
Carelable: soft satin



Pantone  
Black 6 C

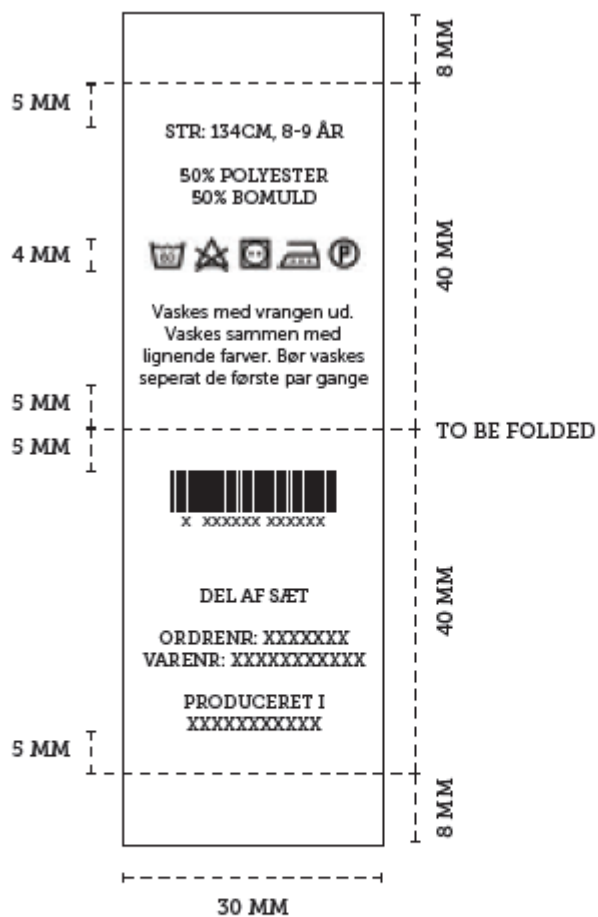


White



**CARE LABEL EXAMPLE 01 |**

Please apply typography / font:  
Museo Slap 300



### CARE LABEL EXAMPLE 02 (PART OF A SET) | Upper part & lower part

# OEKO-TEX

## OEKO-TEX CERTIFICATION

OEKO-TEX is an independent test and certification system for textile raw, intermediate and end products at all stages of processing. In order to earn the certificate the individual product must be tested for harmful substances, which are prohibited or regulated by law, chemicals which are known to be harmful to health, and parameters which are included as a precautionary measure to safeguard health.

In Denmark Teknologisk Institut (Danish Technological Institute) is the authority for Oeko-tex Certification.

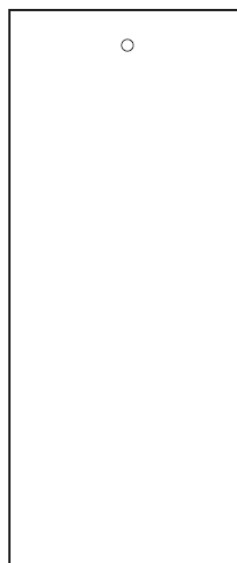
### Procedure

- All OEKO-TEX product must be covered by a valid test according Dansk Supermarked Group, Textile Quality specifications.
- When OEKO-TEX-trimming and testing is needed, it will be clearly stated on the order enquiry.
- If production sample does not pass tests according to specifications, new revised production must pass test before the supplier can add the OEKO-TEX hangtag to the product.
- When a product /quality of fabric has been tested, and later other colours follow (same quality of fabric), the exact same lay-out for hangtag can be used. Other products in same quality of fabric (where the actual fabric already did pass test for a number of properties), can be labelled with same TI-hangtag when the finished product has passed test.

### LAY-OUT

- Hangtag must be provided by the Supplier
- Dansk Supermarked Group, Textile Department will forward the exact lay-out for the hangtag in a pdf-file.
  - Version A: Blank Back, or
  - Version B: TI-hangtag Back
  - Kindly see illustrations
- If the OEKO-TEX certificate is not appropriate as hangtag for the individual product (for instance it might be better to place the certificate directly on the packing according to the product type), an alternative selected labeling **must be approved by Teknologisk Institut** in each individual case.
- In the forwarded lay-out pdf-file the Supplier will find information regarding height & width measures, specification of paper thickness and quality, to ensure uniformity in all our products.

A



Dimension: 40x95 mm  
Coated paper: 300 g/m<sup>2</sup>

B



### TESTING

The prerequisite for textile products to be certified as OEKO-TEX is that all components of an article, without exception, comply with the required criteria. This is decided through tests.

If any construction, pattern, composition of the quality of fabric or the product itself is changed, the product must be tested again.

**OEKO-TEX® LABEL INSIDE GARMENT**

Both folded printed satin label and folded woven label is acceptable for inside labeling. It is very important that the no. and name of the institute is readable, even after several washes and use.

Placement of label: beside Carelabel.

Lay out must be exactly as shown below. Please note to insert the correct supplier certificate no. and the correct name of the institute who has issued the particular certificate.



## SVHC - SUBSTANCES OF VERY HIGH CONCERN

It is the Suppliers obligation and responsibility always to inform DS Textil regarding SVHC. If relevant please fill in the below statement and return to Textile Quality Department as soon as possible and at the latest 14 days after order confirmation.

If any SVHC (Substance of Very High Concern) is present in garments concerning any order, you must fill in attached registration-form with the name of the substance and the amount of SVHC in percentage of the part containing the substance (not in percentage of the whole garment).

- Please fill-in the following – i.e. put a cross in front of the statement that goes for your products/packing materials

<input type="checkbox"/>	Contain no SVHC substances neither in article nor in packing materials
<input type="checkbox"/>	Contain SVHC substances in article less than 0,1%
<input type="checkbox"/>	Contain SVHC substances in packing materials less than 0,1%
<input type="checkbox"/>	Contain SVHC substances in article more than 0,1%
<input type="checkbox"/>	Contain SVHC substances in packing materials more than 0,1%

The undersigned supplier to Dansk Supermarked guarantees that the above declaration is correct regarding Dansk Supermarked order no. \_\_\_\_\_

Supplier (full format name)	
REACH contact person	
E-mail	
Phone	
Signature	
Date	

For more information see: . <http://echa.europa.eu/web/guest/home>

# MIX ASSORTMENT

Please be aware that most of our orders are packed as a mix assortment. The Supplier can find this information in colour/size breakdown.

In a mix assortment each colour must be packed separately and each size must have its own article no. and EAN barcode.

In a mix assortment the number is often 01000,01010,01020 (or 00001,00002,00003) etc. (see example 4382370**1000**)

The master carton must be marked with the mix assortment number (01000,01010,01020 or 00001,00002,00003) and EAN 128 barcode; pls. follow the DS Packing Instructions from page 16, only for carton use

Example on a mix assortment: o/3335428

Example on EAN 128 carton barcode: (400)3335428(97)43823701000 (pls. follow the guide lines from page 16 for correct EAN 128 barcode)

Colour	Article no.	S	M	L	XL	XXL				Comments	Carton	Total
Black CN-10	43823700010	4								= 25 pcs in one color in one assortment	100	400
Black CN-10	43823700020		6								100	600
Black CN-10	43823700030			6							100	600
Black CN-10	43823700040				6						100	600
Black CN-10	43823700050					3					100	300
Mix	43823701000									Please pack each color in one assortment	100	0

In the example above the mix assortment has the number 1000 and contains number 10,20,30,40 and 50 which are packed in a box with the indicated pieces on each size

DS Packaging Instruction is available here : <http://dansksupermarked.dk/kontakt-os/leveringsadresser/packaging-instructions-pa-engelsk-og-kinesisk/>



# MASTERDATA - DATA FROM SUPPLIER

---

Regarding the process of item no. registration and order registration please follow these guidelines:

At every order the Supplier must fill in a Masterdata Sheet. Kindly find the sheet via this link

[https://dl.dropboxusercontent.com/u/19067770/DFS\\_ENG\\_TEX.xlsm](https://dl.dropboxusercontent.com/u/19067770/DFS_ENG_TEX.xlsm)

**It is very important that the Masterdata Sheet containing crucial information about dimensions is forwarded to DS at the same time as the order confirmation.**

- a. Please forward the order confirmation to Goodsflow as usual via the e-mail address [vareflow@dsg.dk](mailto:vareflow@dsg.dk)
- b. Please forward the dimensions to Masterdata via the e-mail address [masterdatatextil@dsg.dk](mailto:masterdatatextil@dsg.dk)

Always remember to state the specific order number and department/group number in the subject box, when sending above mails.

You will still have to send all information regarding the products to the relevant Buying Department.

## Guidance to the Masterdata sheet

1. If you have inner carton to be packed in a master carton/outer carton you have to fill in the dimensions for the inner carton in the field called *shipping unit* and the dimensions for the master carton/outer carton in the field called *receiving unit*.  
E.g. 3 T-shirts in a polybag in an innercarton and 4 of those in a master carton/outer carton = totally 12 pcs. (Decant)  
If not just fill out *shipping unit* with dimensions for the master carton/outer carton.
2. Under receiving unit you should write the number of inner cartons and under shipping unit you write pcs. per colli/pcs. in inner colli.
3. In addition to this you also have to explain if the shipping unit is packed in a polybag, you choose the field: *packed in polybag*, if the shipping unit is packed in a carton you ignore the field.
4. You can always use the *Guide* in the Masterdata sheet if you need further explanation, or press the *question marks* for a simple explanation.

## Decant orders

Please fill out all red marks if the order is decant ( this means more than 1 polybag/innercolli inside a carton)

If unpacking is not necessary/the order is not decant only fill out information regarding dimensions and weight for outercarton.

Data from Supplier		Below in this sheet, there is a table for you to enter the data of the products, and their data. If you have any questions, please contact the Danish Supermarket Group, Textile Buying Department.			
DS Itemnumber		11 digits		11 digits	
Description					
Barcode		13 digits		13 digits	
<b>Receiving-Unit (Outer carton)</b>	?				
Number of inner cartons	?				
Depth - largest dimension		mm		mm	mm
Width - 2. smallest dimension	?	mm		mm	mm
Height - smallest dimension		mm		mm	mm
Boxes per layer					
Boxes per pallet					
<b>Shipping Unit (Inner carton/colli)</b>	?				
Packed in polybags	?				
Pcs per colli					
Depth - largest dimension		mm		mm	mm
Width - 2. smallest dimension	?	mm		mm	mm
Height - smallest dimension		mm		mm	mm
Gross Weight		kgs		kgs	kgs
Net Weight		kgs		kgs	kgs
Boxes per layer					
Boxes per pallet					
<b>Delivery</b>					
Loosly Packed	?	(X)		(X)	(X)
Multi-packed	?	(X)		(X)	(X)
Decant					
<b>Evt.</b>					
Supplier Item No.					
OrdreEAN					
DS Net Price					

# TYPICAL MISTAKES - PACKING

Kindly go through the following points thoroughly.

## BREACHES UNIT

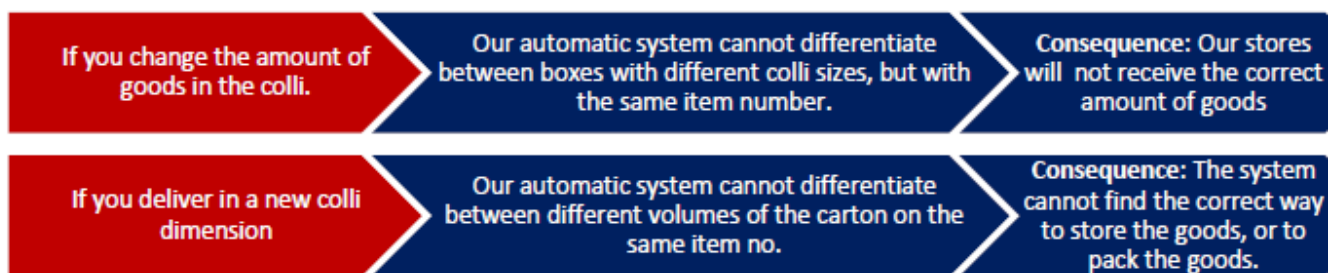
- It is very important that you do not deliver breached units. A breached unit is a unit that does not contain the same amount of goods as the other delivered units on the same item no. For further information kindly see page 8 in the packing instructions.

## CORRECT DIMENSION INFORMATION

- It is very important to always be accurate regarding dimensions. Carefully make sure to fill in the Masterdata sheet correct.  
Kindly find the Masterdata sheet via the link on page 27 in this manual.

## PRODUCTS IN PLOYBAGS

### What happens if you change the master data:



- It is very important that products packed in polybags are not to exceed the limit of 3 litres. For further information kindly see page 11 in the packing instructions.

## THE SHIPPING CARTON IS SLIGHTLY TOO BIG TO BE MEDIUM

Example: We received some jackets in a carton with the dimensions 630\*470\*200 mm (L\*W\*H). The width of the carton is in this example defined by the width of the hanger. This carton is 3 cm too long and 5 cm too wide and is therefore classified as a large carton. (Large cartons are approximately 2 times more expensive to handle in our warehouse than medium cartons)

Solution: If the jackets had been folded on the middle, the carton would have been the following size 470\*400\*400 mm, and it would now be classified as medium. (The longest side is now equal to the side which was earlier the width because the jackets are now folded)

## OUTER PACKAGING / RECEIVING UNIT

- Please note our requirements regarding outer packaging/receiving unit:
  - Should only be used for small export units to reduce handling time and shipping cost
  - Should only be used when the number of export units / shipping units exceeds 5
  - Only one item number per outer carton
  - Only one level of outer packaging is acceptable
  - Kindly see the packing instructions for further information.

Example: We receive 10 t-shirts in a plastic bag with the dimensions 400\*300\*200 mm (L\*W\*H). This product has a volume of 24 litres, and will therefore reduce the amount of articles in our shop totes, and increase the handling time in the warehouse and our stores.

Consequence: We have to handle the product as small even though the measurement indicates that it is medium.

Solution: This type of products should be delivered in a medium carton instead of a plastic bag.

For detailed information concerning subjects such as:

- Definitions of cartons
- Handling types and dimensions
- Dimensions of the box – recommendations
- Carton & pallets
- Carton marking

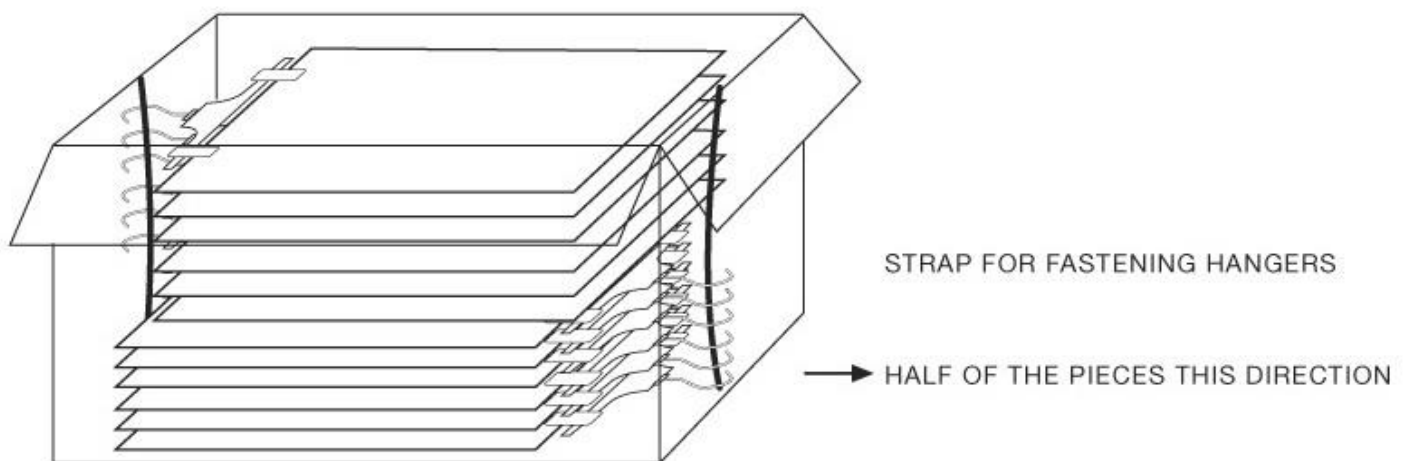
Kindly look into the Packing Instructions via this link <http://dansksupermarked.dk/en/contact/packaging-instructions-pa-engelsk-og-kinesisk/>

# PACKING AND FOLDING INSTRUKTIONER

In the following section all folding and packing instructions are included.

If any further questions regarding this subject, please contact the relevant Purchase Department within Dansk Supermarked Textile.

**For all orders on hanger please make sure to place them in the carton like the illustration:**



Hanger hook must point same as in sketch above.

Please always regard the information in the Packing Instructions via this link  
<http://dansksupermarked.dk/en/contact/packaging-instructions-pa-engelsk-og-kinesisk/>

Please mail all carton labels to our logistic department for approval. Mail to [logistics.dsn@dsg.dk](mailto:logistics.dsn@dsg.dk)

## IMPORTANT:

- If alarms are required, this will be indicated at order sheet for the individual order
- By mounting of alarm tags, kindly make sure that the alarm tag is attached to a seam, so that the garment fabric is not damaged.
- Hangers are to be fastened by a strong strap at each end of carton

# MENS WEAR

## Mens pants w. hanger

/ Mens suit Pants w. hanger / Mens shorts w. hanger  
(follow the same instructions)

## Folding

Each assortment must be packed in 1 masterpolybag, No use of single polybag or tissue paper.

All garment should be packed in the same direction.

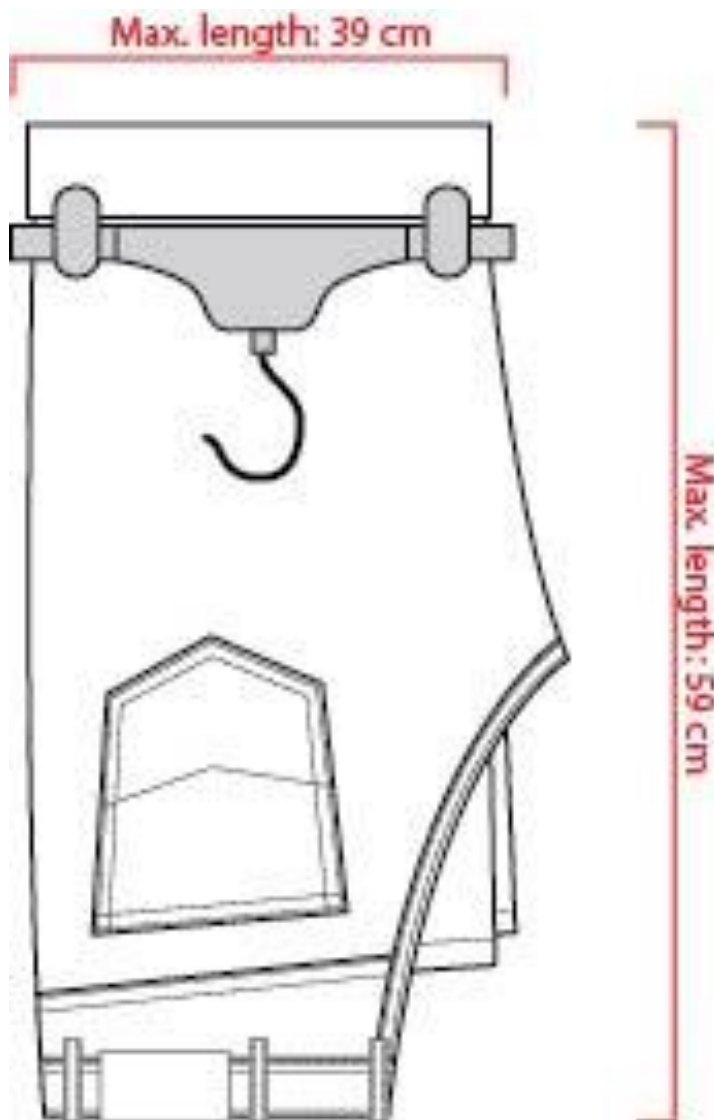
Folding measurements:

Width: 24 cm

Length: 37 cm

Please attach sizetape 3 cm. from folding edge

Security tags are required for all orders with retailprice over 199 DDK unless else is agreed.

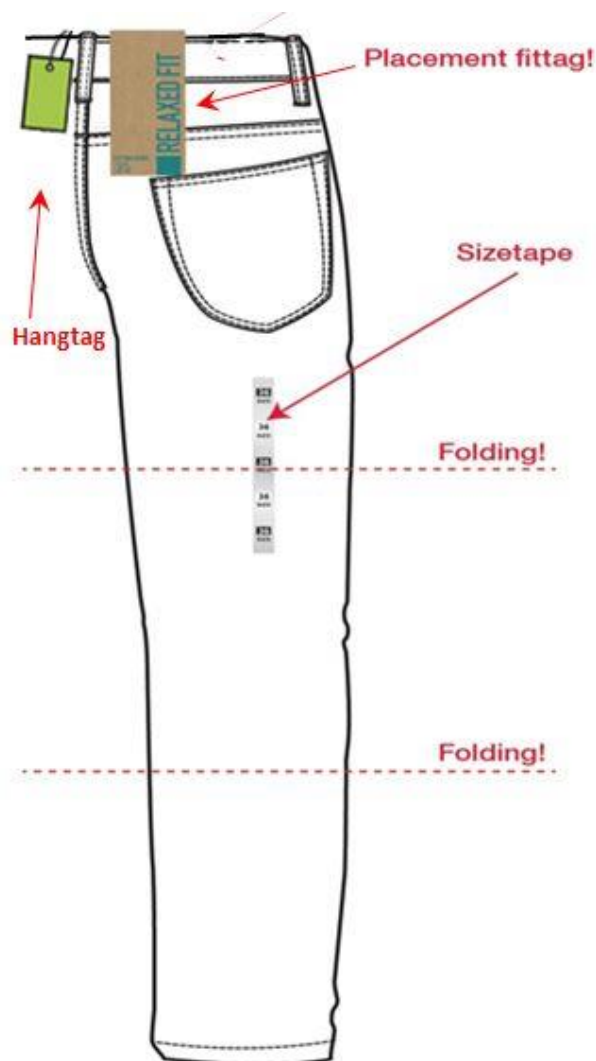


**Mens pants no hanger, Back out no size tape and with size tape**

The foldings shown here are also the one to be applied for Pants no hanger, Back out with/no size tape plus fitting flasher

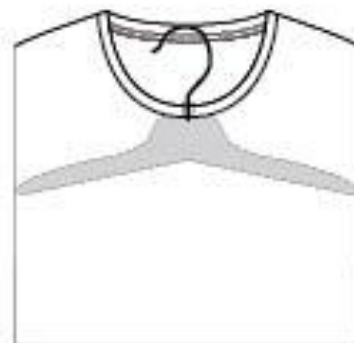
IMPORTANT! Kindly make sure that the pants are folded NO MORE than the two times as shown in the picture

Please make sure that the hangtag is fastened to the Master Label at the back inside the pants.



## Mens top with hanger

It is important that the hanger is shoved down in the shirt as in the picture.



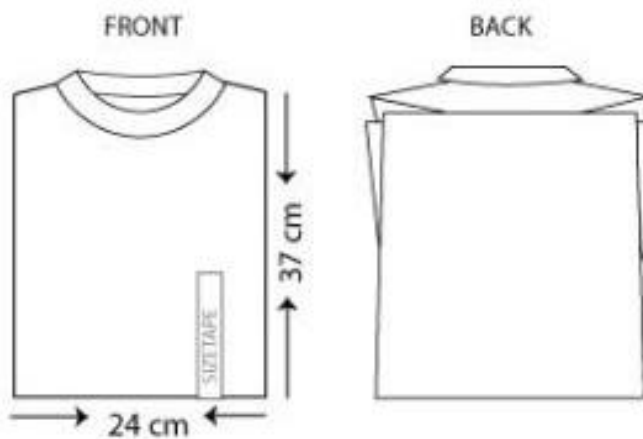
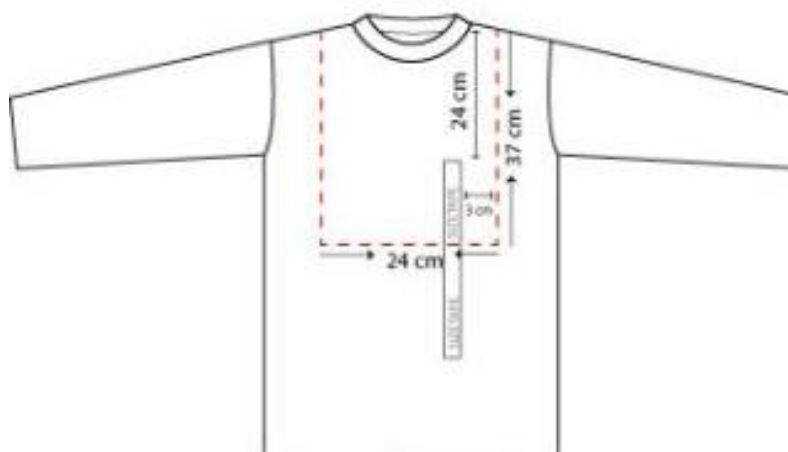
## Mens top with sleeve folded, no hanger

Folding measurement

Width: 24 cm

Length: 37 cm

Please attach sizetape 24 cm. from top shoulder, 3 cm from folding edge



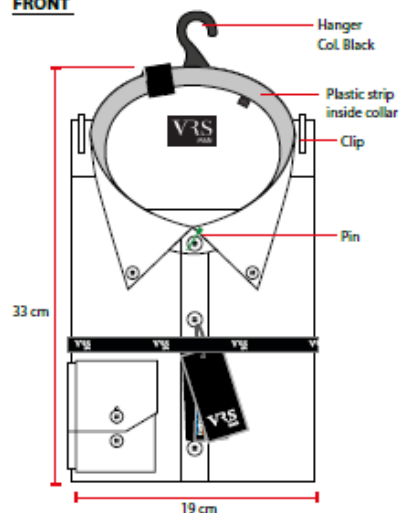
ALL GARMENTS SHOULD BE FOLDED IN THE SAME DIRECTION



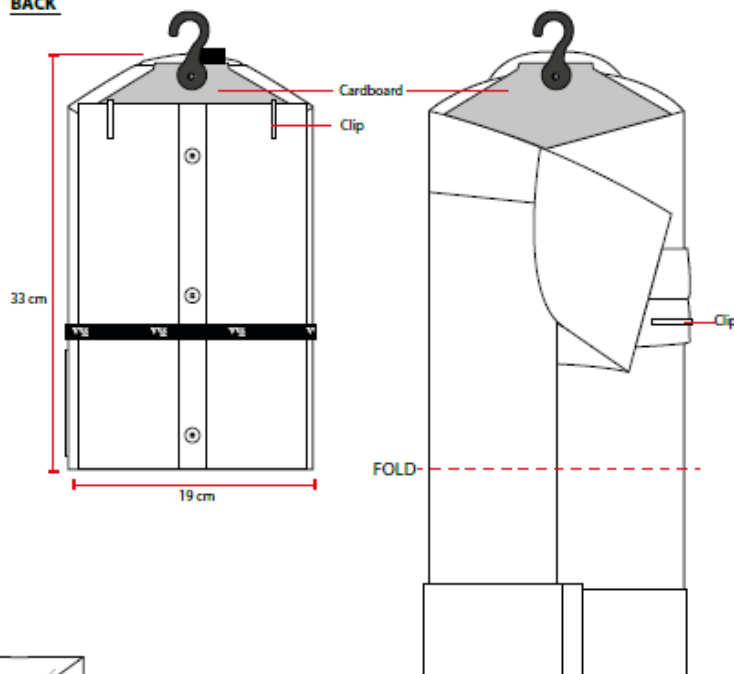
## Mens shirt in polybag

## SHIRT PACKING GUIDE - PLAIN

FRONT

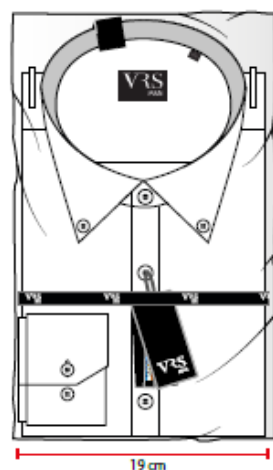


BACK



SHIRT INSIDE POLYBAG

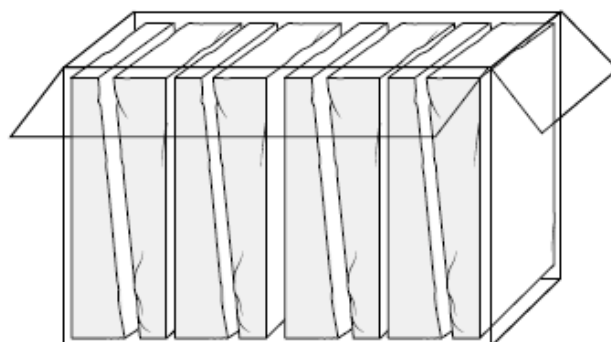
FRONT



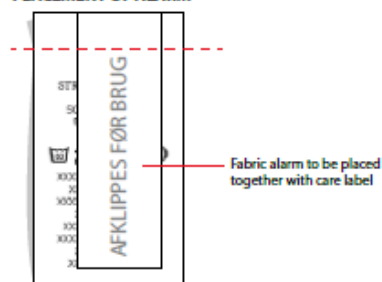
SIDE



Garments must be packed in opposite direction



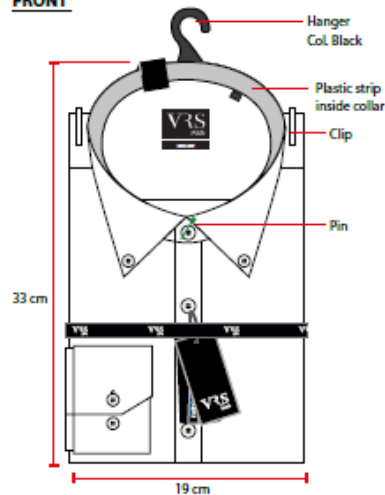
PLACEMENT OF ALARM



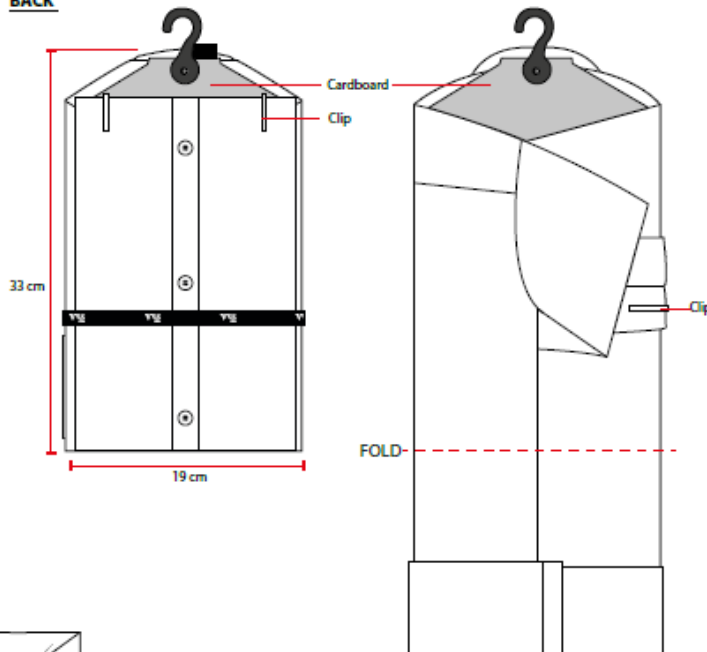
## Mens shirt Deluxe in polybag

### SHIRT PACKING GUIDE - DELUXE

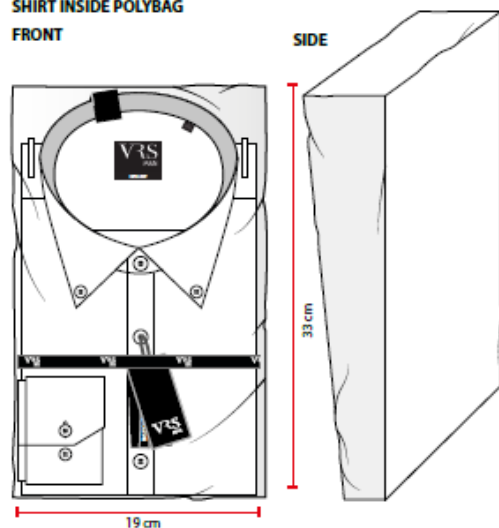
**FRONT**



**BACK**

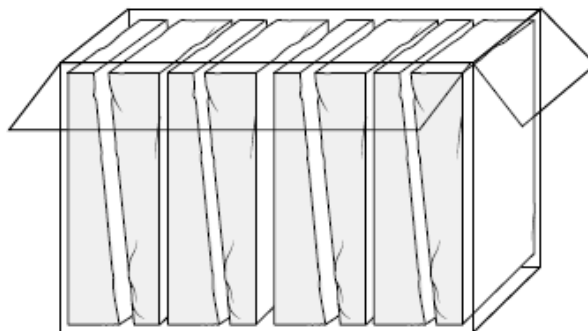


**SHIRT INSIDE POLYBAG**  
**FRONT**

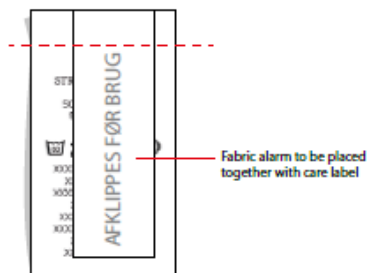


**SIDE**

Garments must be packed in opposite direction



**PLACEMENT OF ALARM**

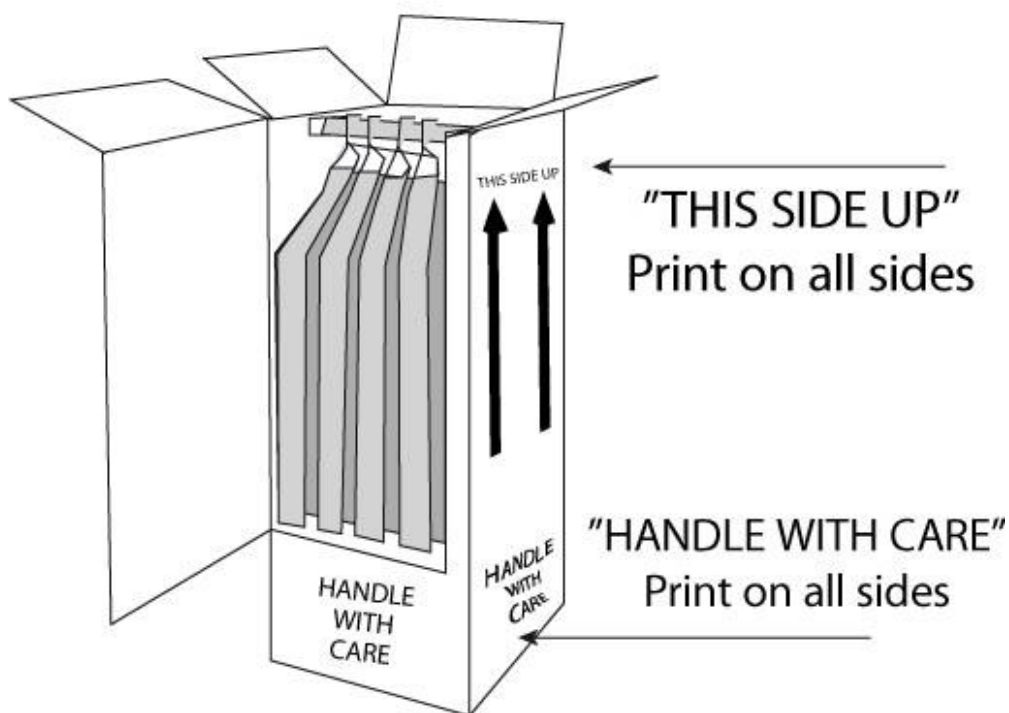
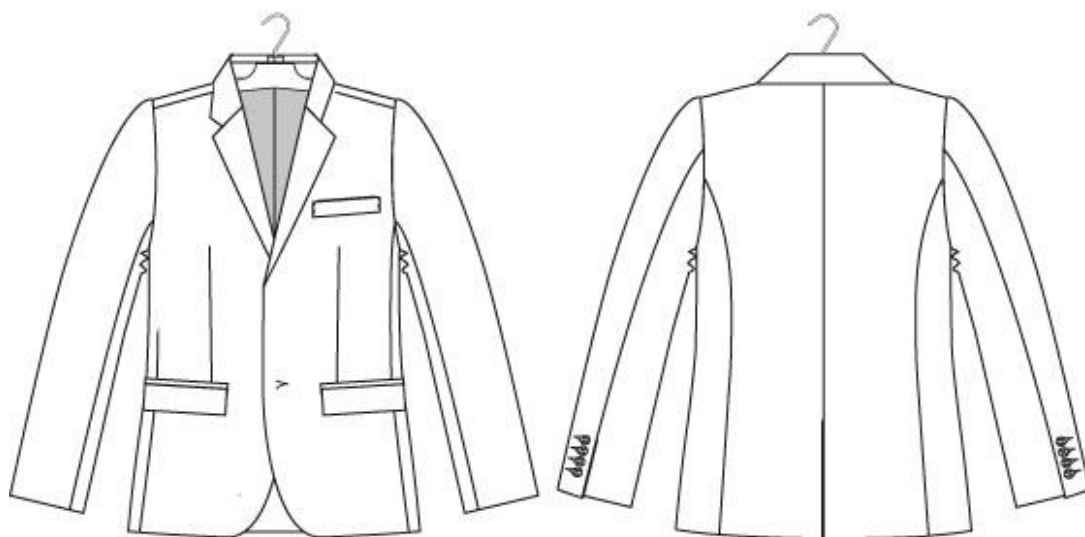


Each assortment must be packed in 1 masterpolybag. No use of single polybags or tissue paper.

Half of the assortment must be packed in opposite direction.

## Mens hanging delivery, Suit blazer with hanger

### PACKING INSTRUCTIONS FOR TOP ON HANGER

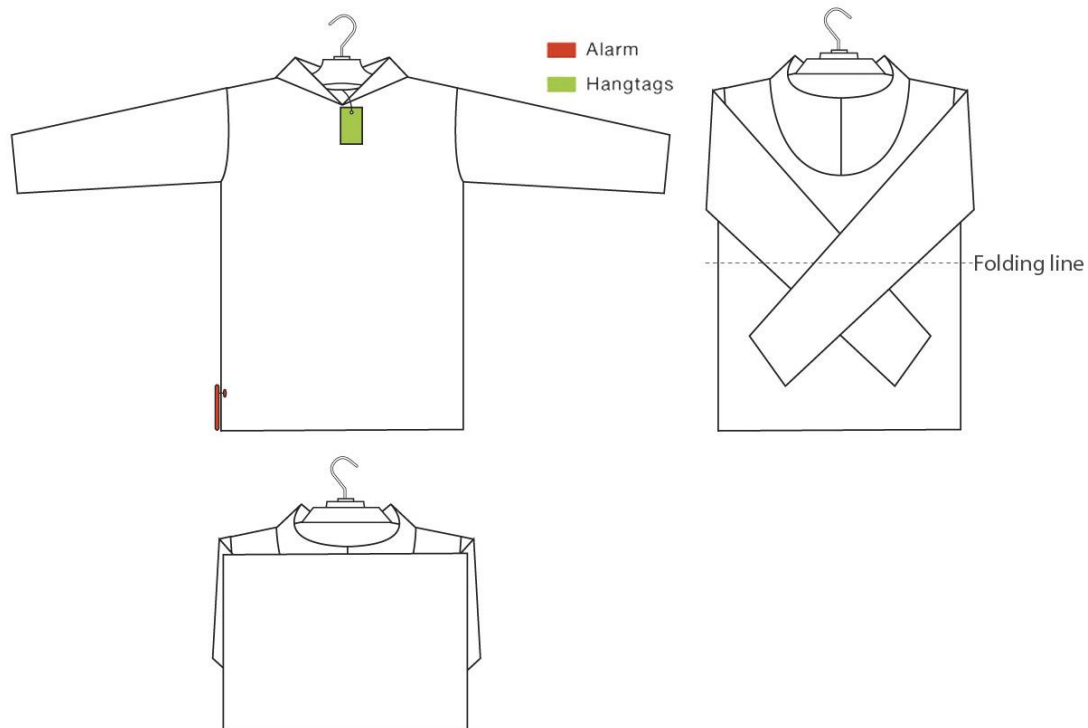


Carton size approx.  
508 x 457 x 1245 mm

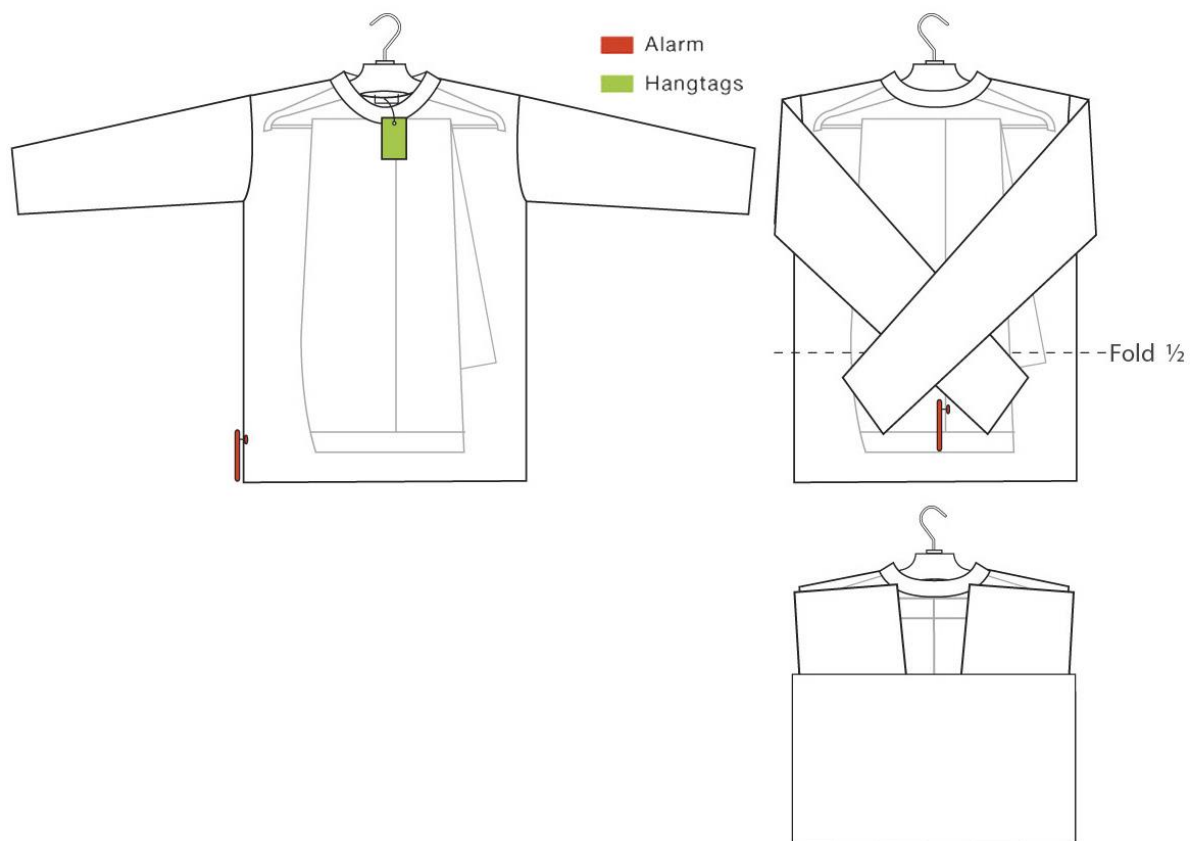
Each garment must be packed in polybags and fastened at hanging rail. Please make sure garments cannot fall off during transport.

Packed in hanging carton, approx.. size 508\*457\*1245 mm. Print "handle with care" and "This side up" on all sides.

**Mens jacket / blazer  
/ sweater with hood  
with hanger**



**Mens night wear, Home wear**



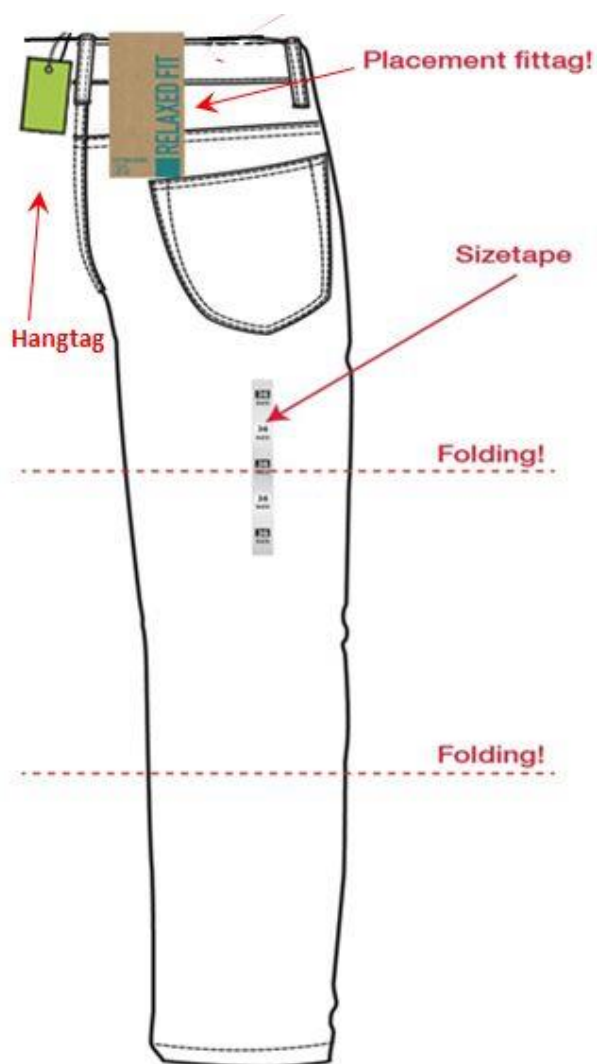
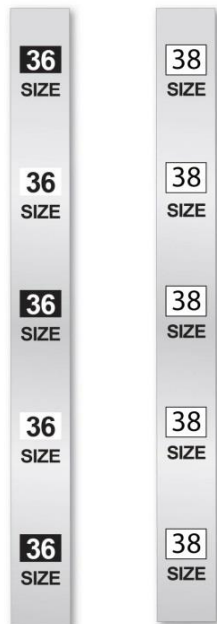
# LADIES WEAR

## Ladies BASIC pants no hanger, Back out no sizetape and with sizetape

The foldings shown here are also the one to be applied for Pants no hanger, Back out with/no sizetape plus fitting flasher

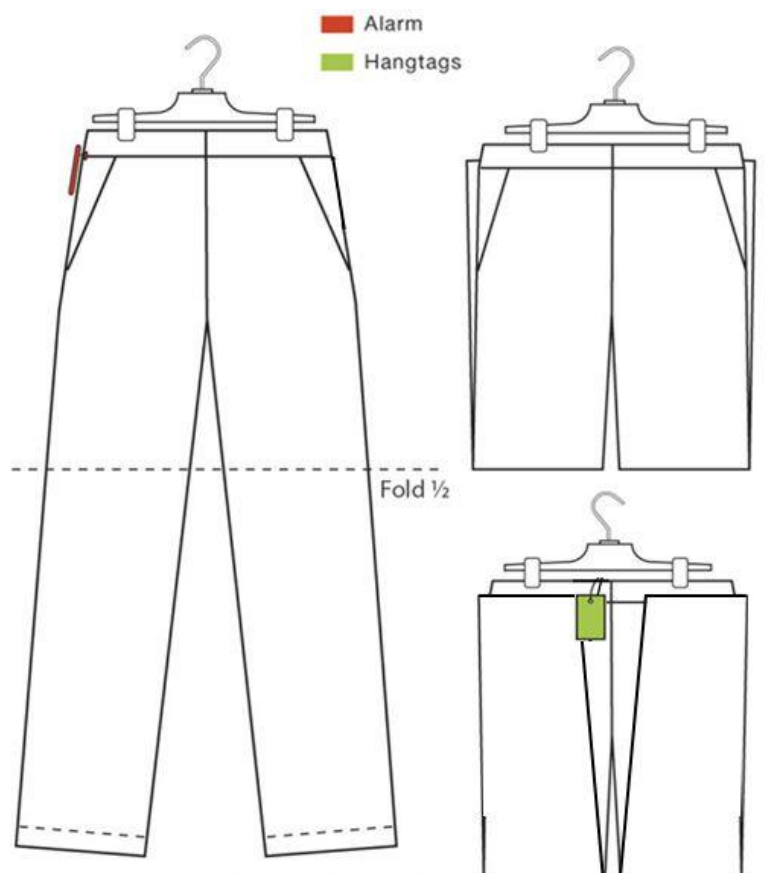
IMPORTANT! Kindly make sure that the pants are folded NO MORE than the two times as shown in the picture

Please make sure that the hangtag is fastened to the Master Label at the back inside the pants.

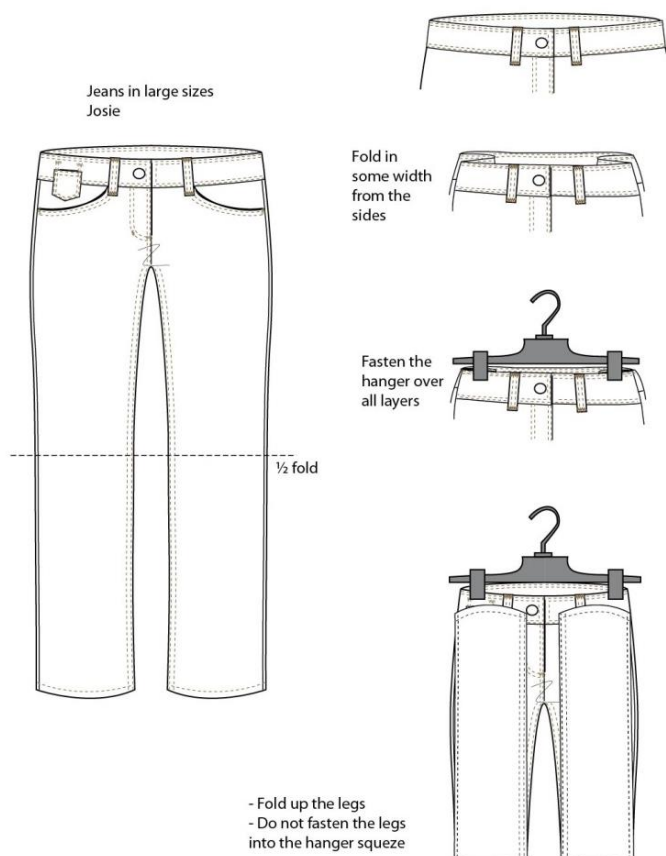


## Ladies pants with hanger, no fitting flasher

Please make sure that the hangtag is fastened to the Master Label at the back inside the pants.

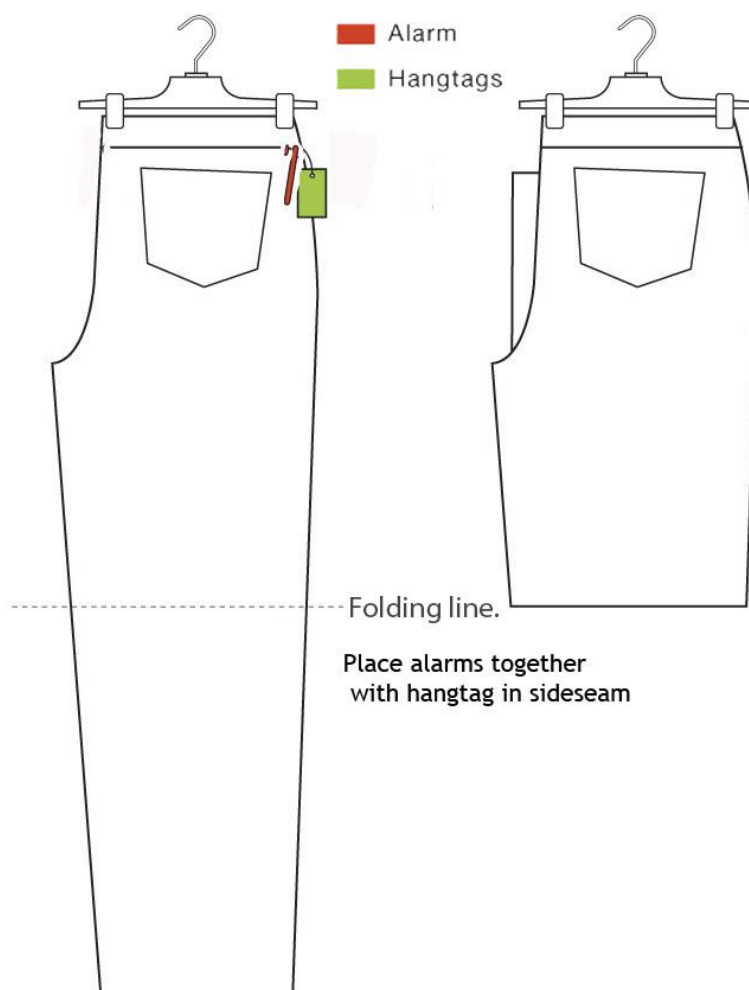


## Ladies pants with hanger, no fitting flasher, Big sizes



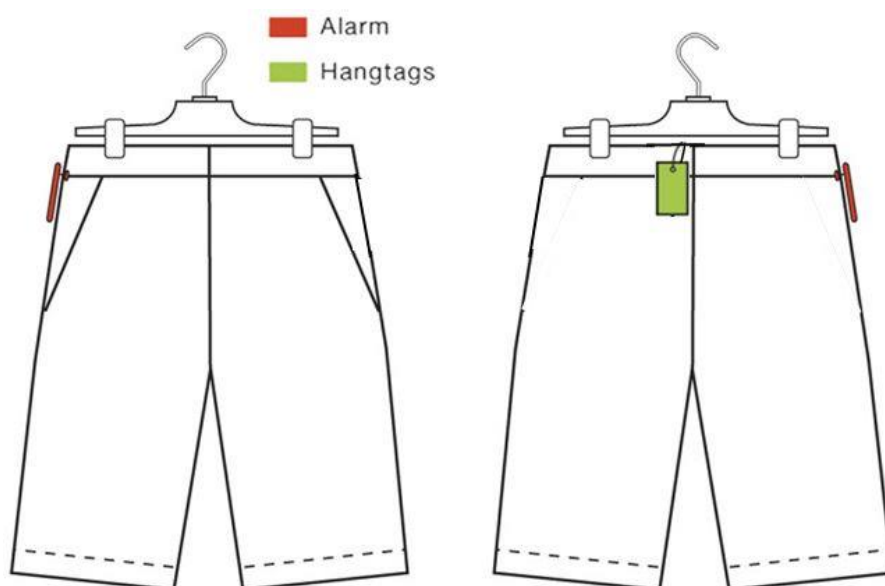
### Ladies pants with pattern on the back pocket, and Jackie pants

Kindly note that ALL Jackie pants must be on hanger and folded as the picture.



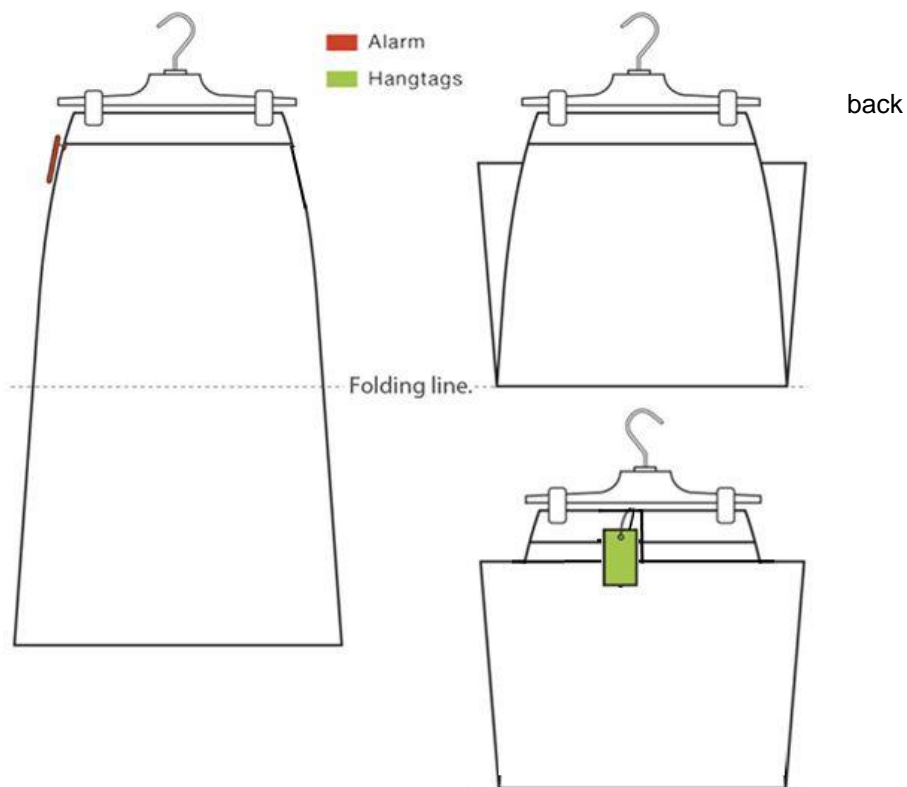
### Ladies shorts with hanger

Please make sure that the hangtag is fastened to the Master Label at the back inside the shorts.



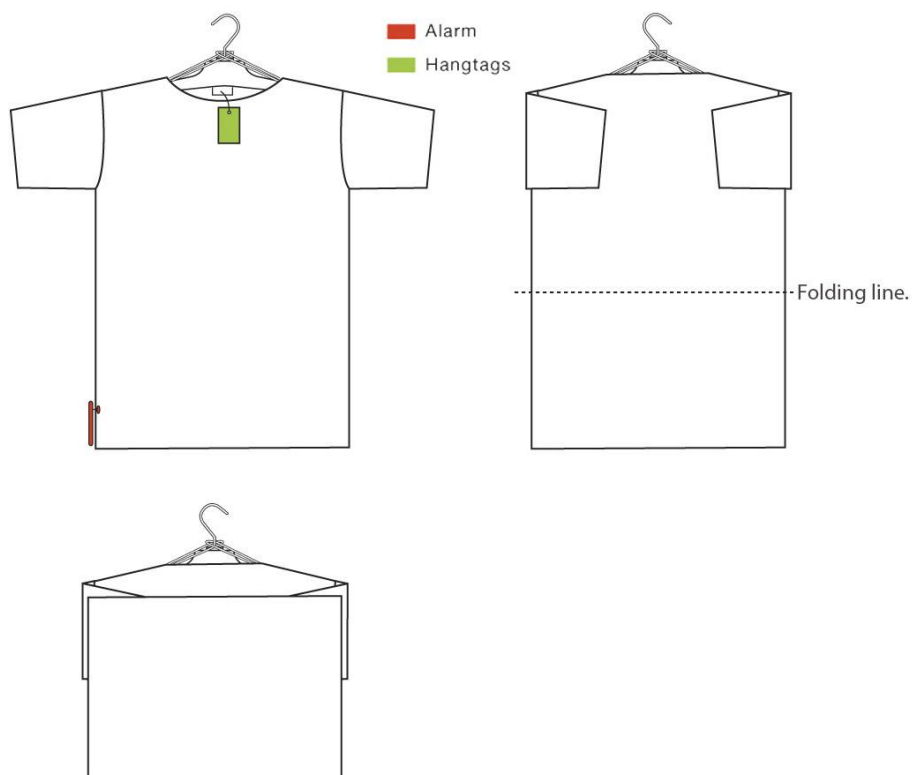
## Ladies skirt with hanger

Please make sure that the hangtag is fastened to the Master Label at the inside the skirt.



## Ladies T-shirt with hanger

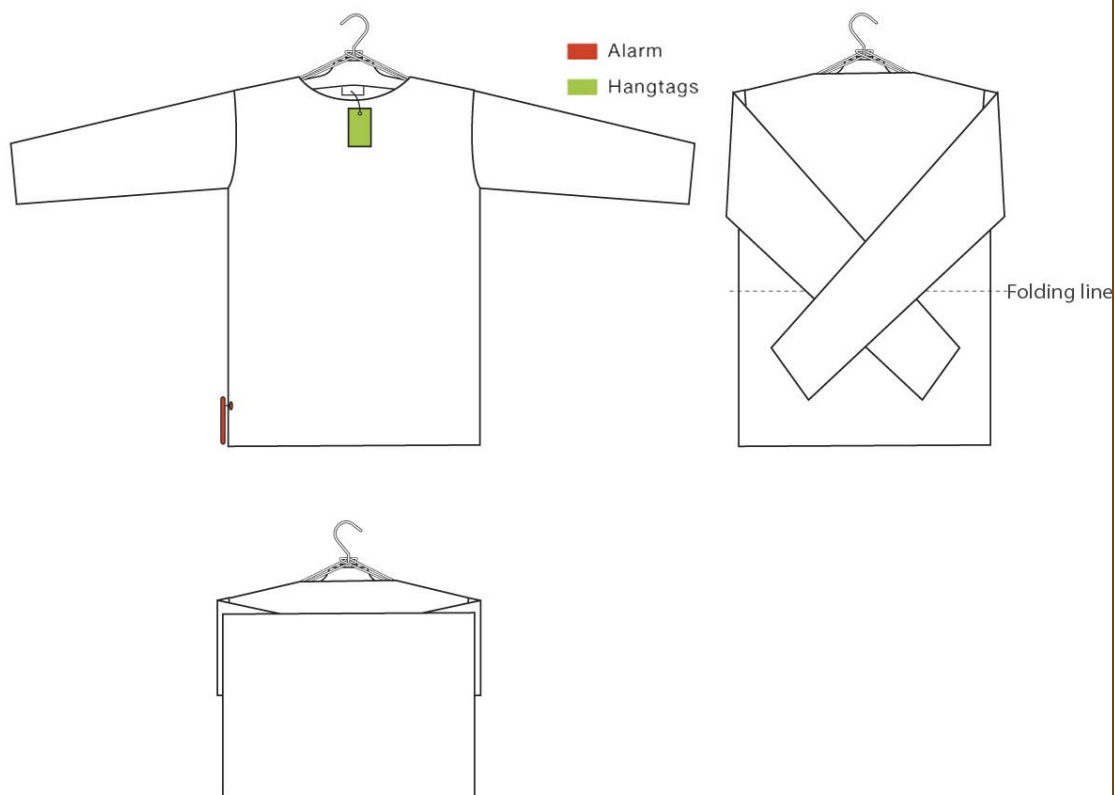
The same folding for ladies t-shirts without hanger





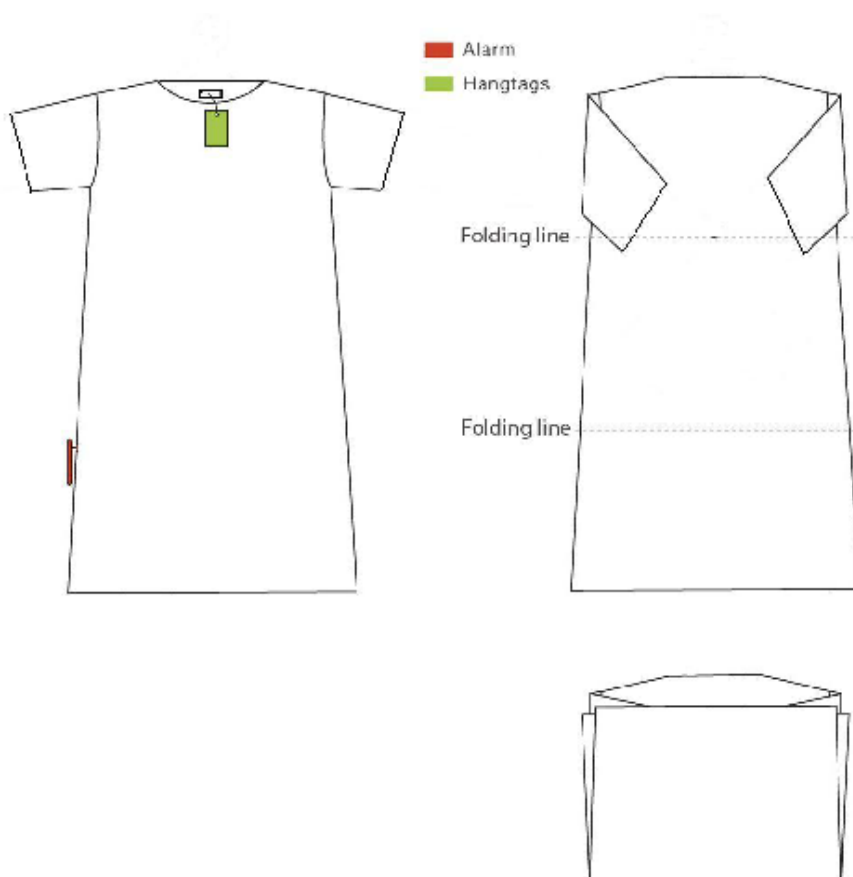
## Ladies t-shirt long sleeve with hanger

The same folding for ladies t-shirts long sleeve without hanger

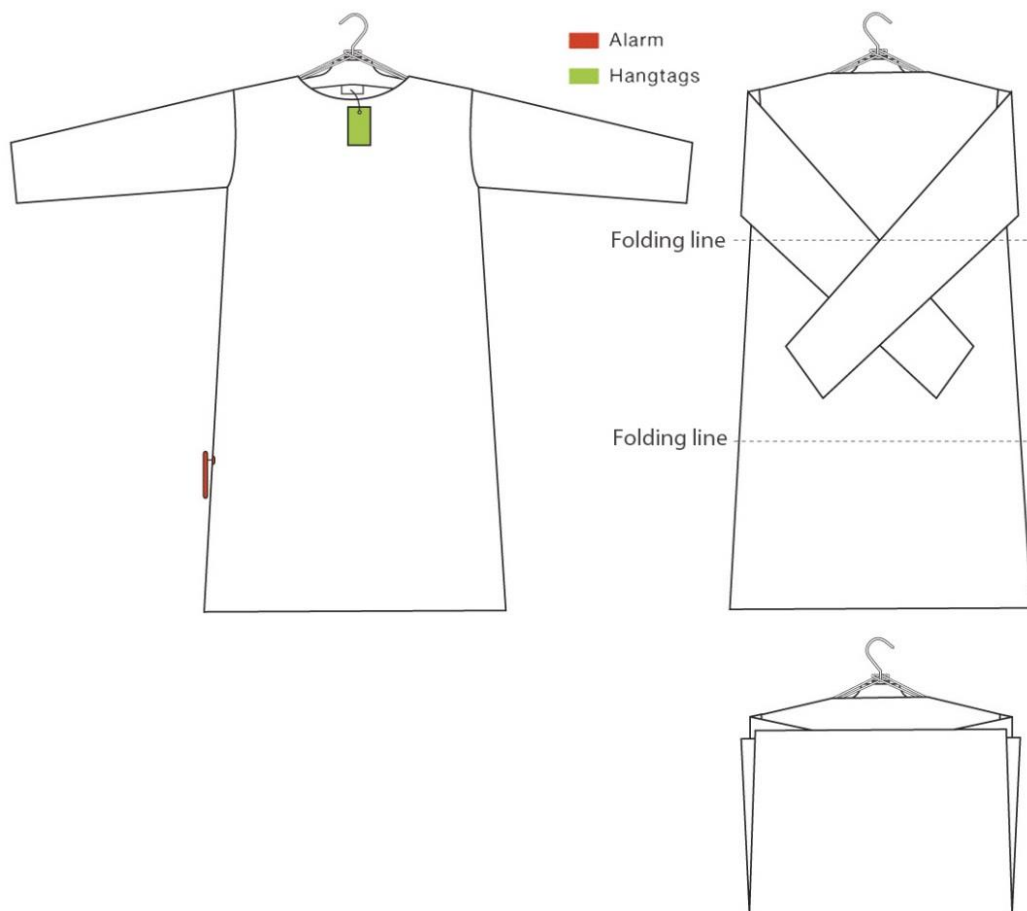


## Dress with sleeve folded, no hanger

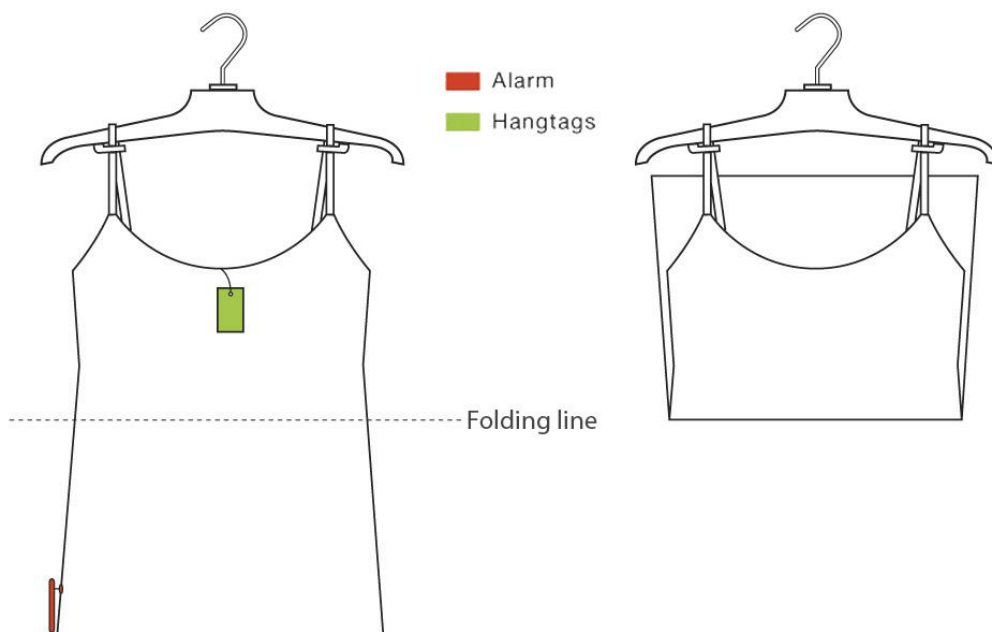
These instructions should also be applied for long ladies t-shirts



## Dress long sleeve with hanger

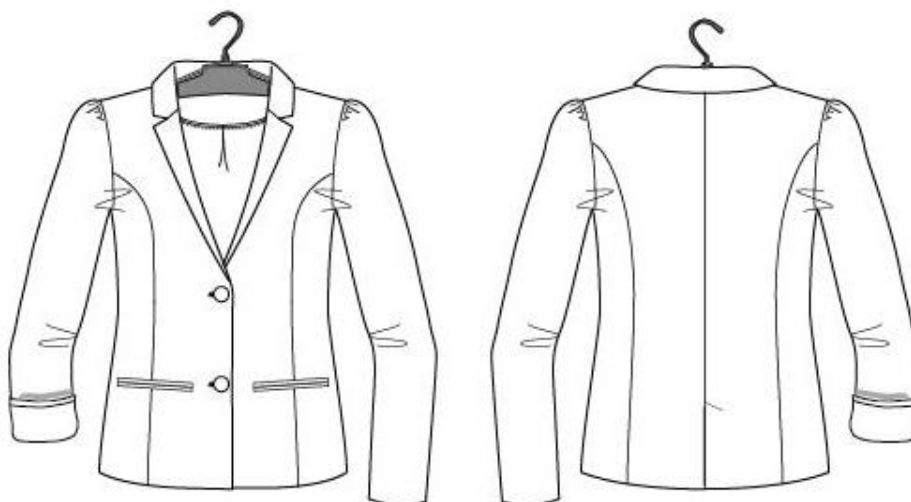


## Ladies top no sleeve with hanger

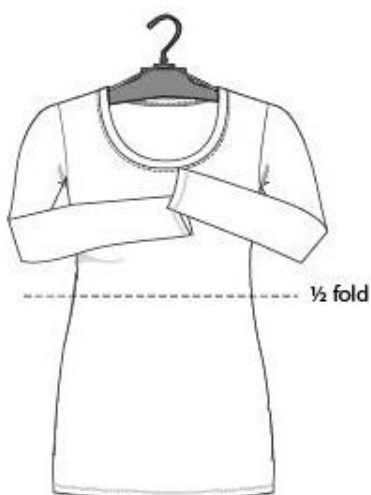


## Ladies blazer with hanger

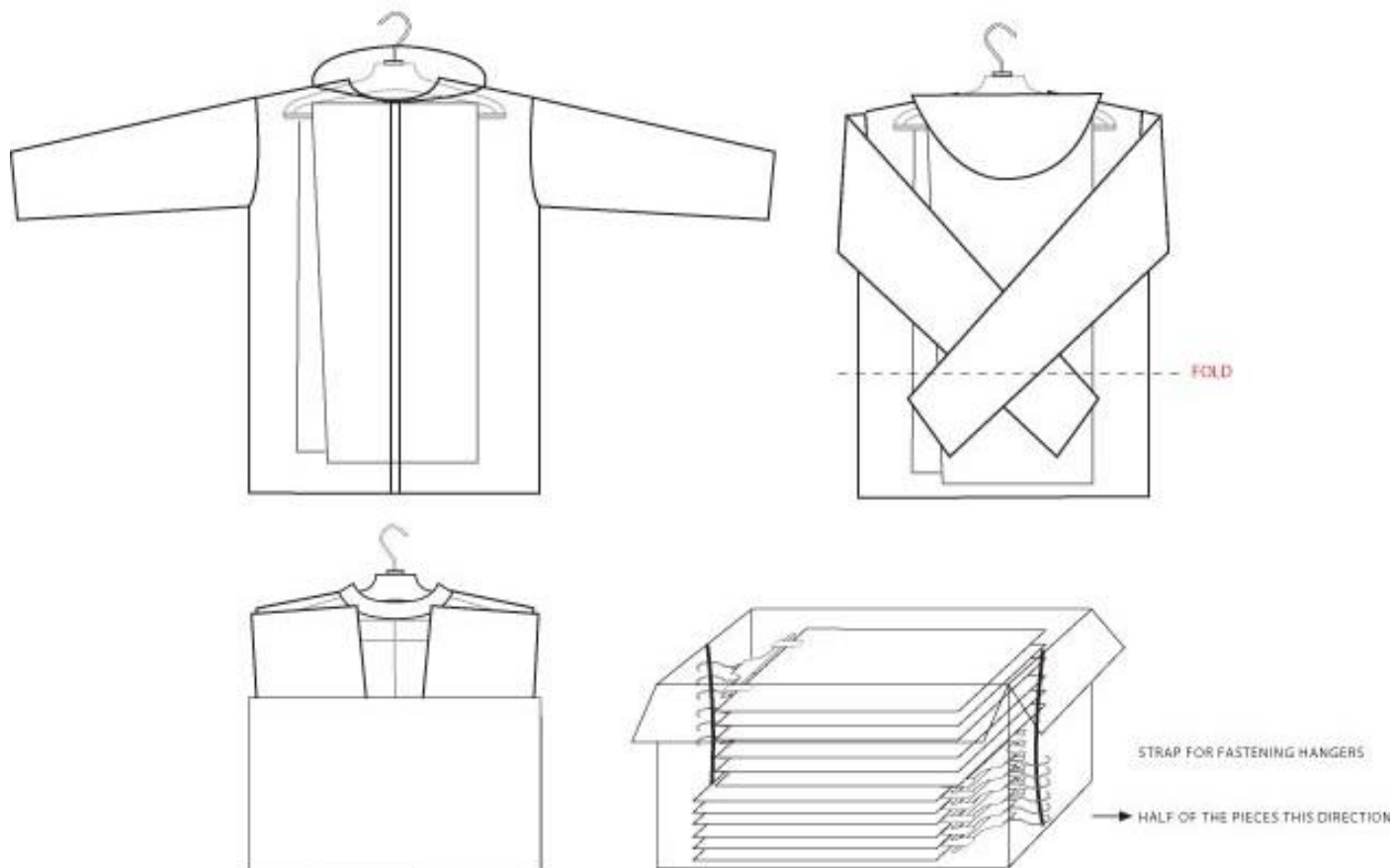
Folding instruction for blazer jacket



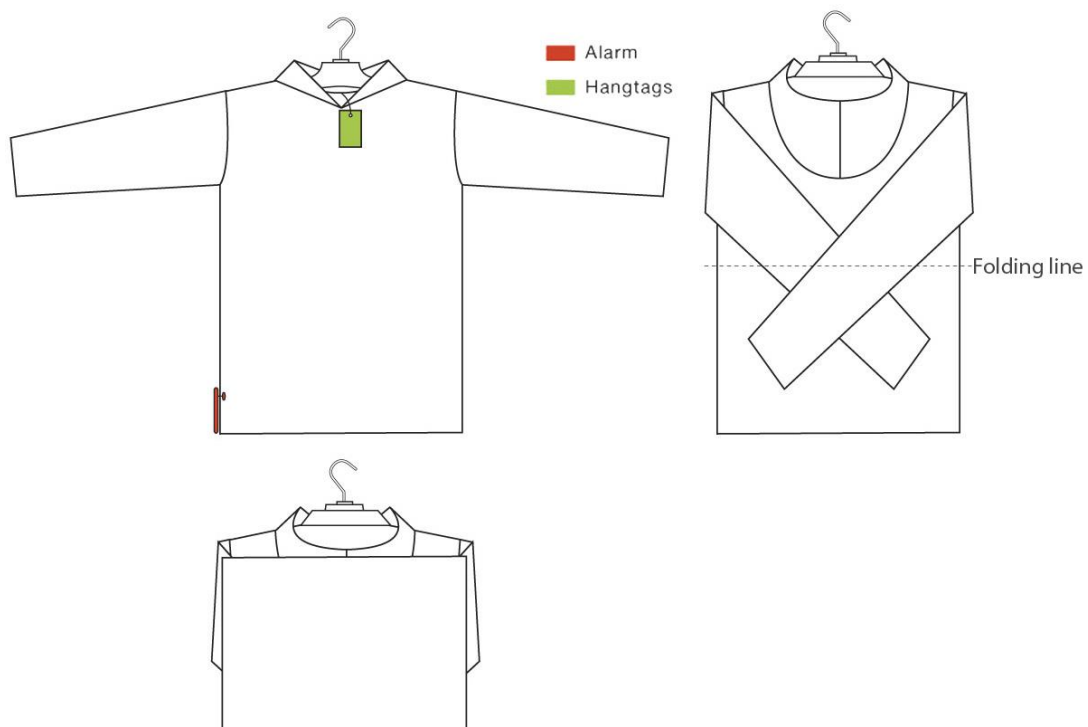
Folding - same principle as for a top, shown below



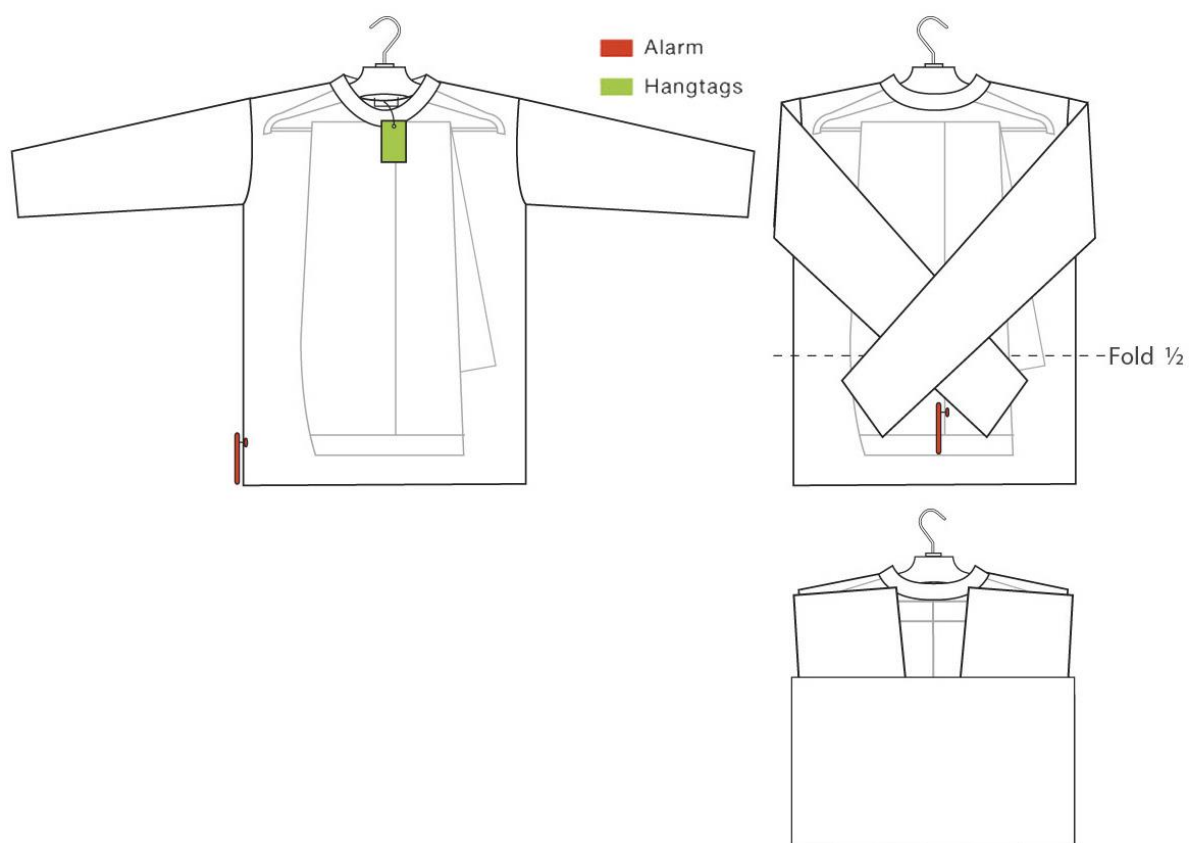
## Ladies rainwear



## Ladies jacket / blazer / sweater with hood with hanger



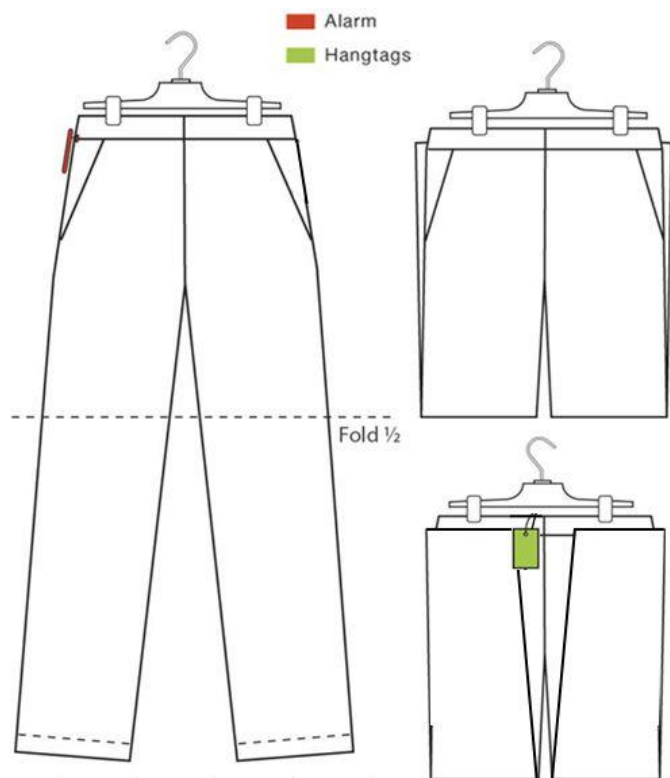
## Ladies night wear, home wear



# CHILDRENS WEAR

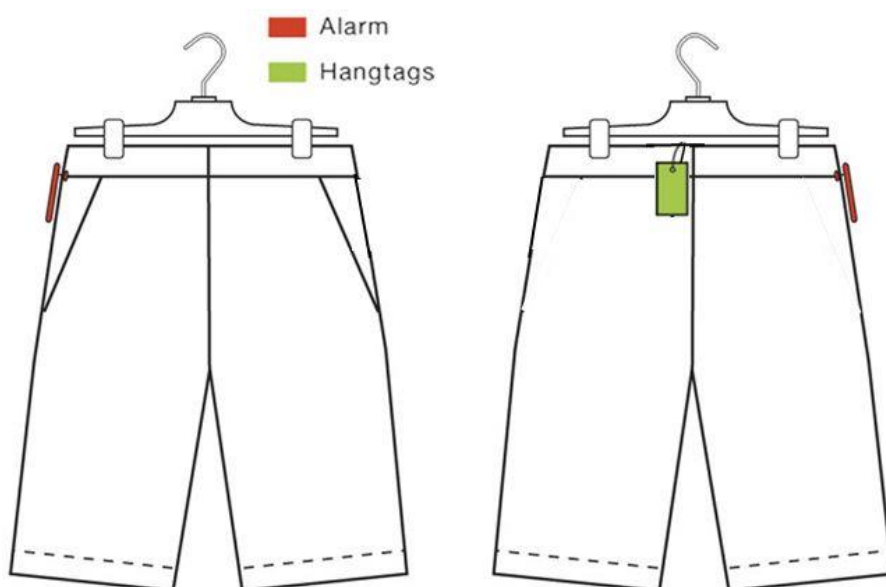
## Childrens pants with hanger, no fitting flasher

Please make sure that the hangtag is fastened to the Master Label at the back inside the pants.



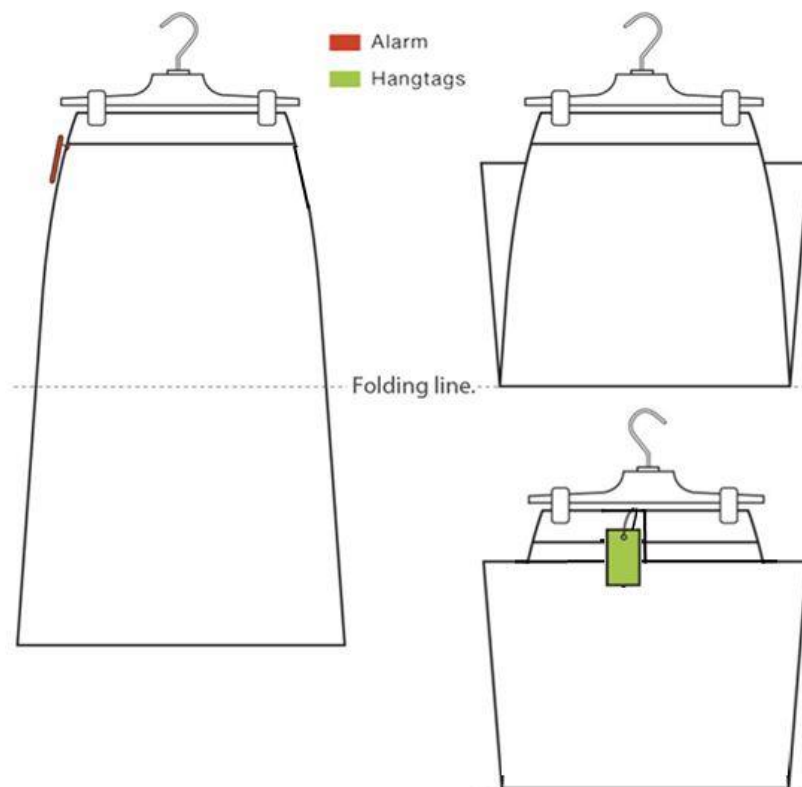
## Childrens shorts with hanger

Please make sure that the hangtag is fastened to the Master Label at the back inside the shorts.



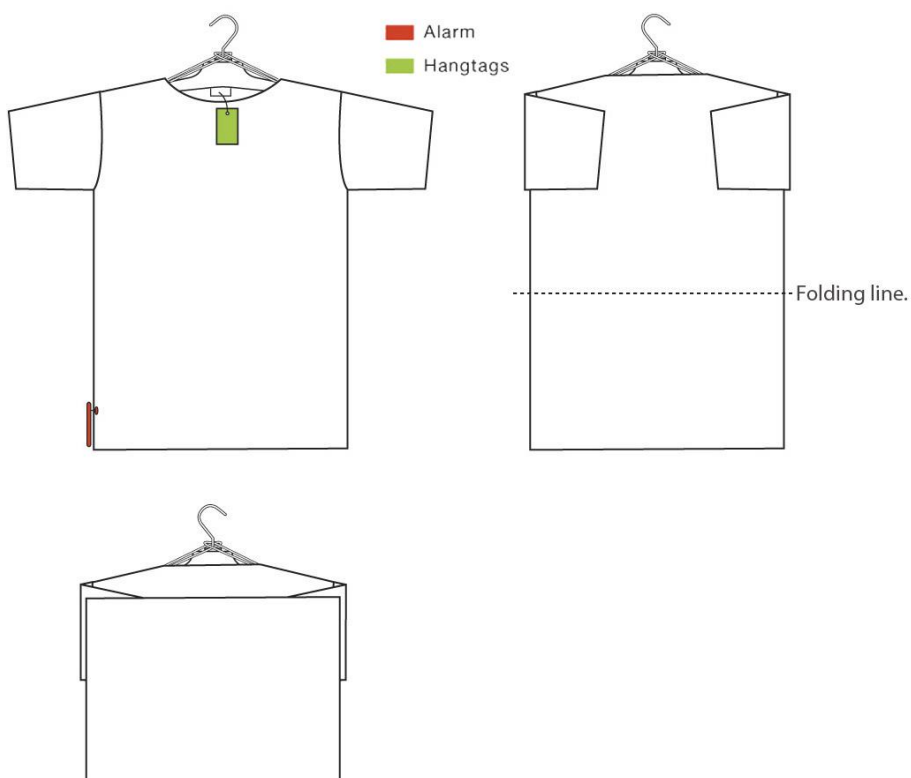
## Childrens skirts with hanger

Please make sure that the hangtag is fastened to the Master Label at the back inside the skirt.



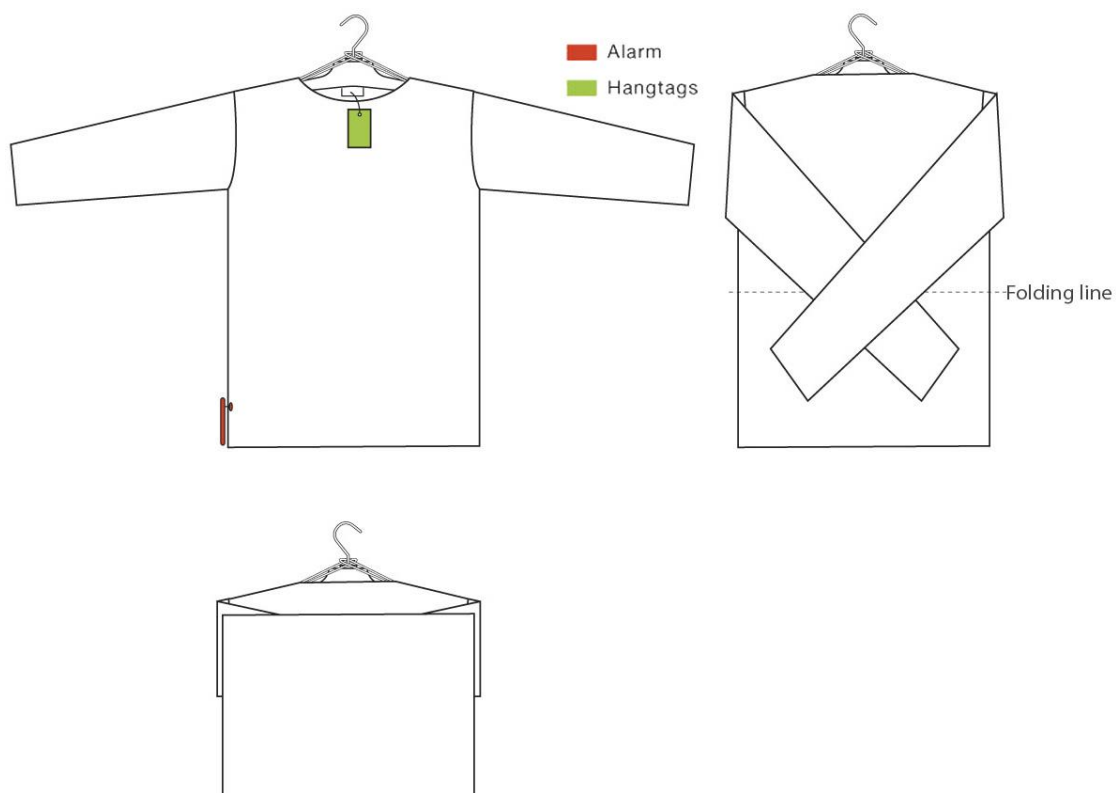
## Childrens t-shirt with hanger

The same folding for childrens t-shirts without hanger



## Childrens t-shirt long sleeve with hanger

The same folding for childrens t-shirts long sleeve without hanger

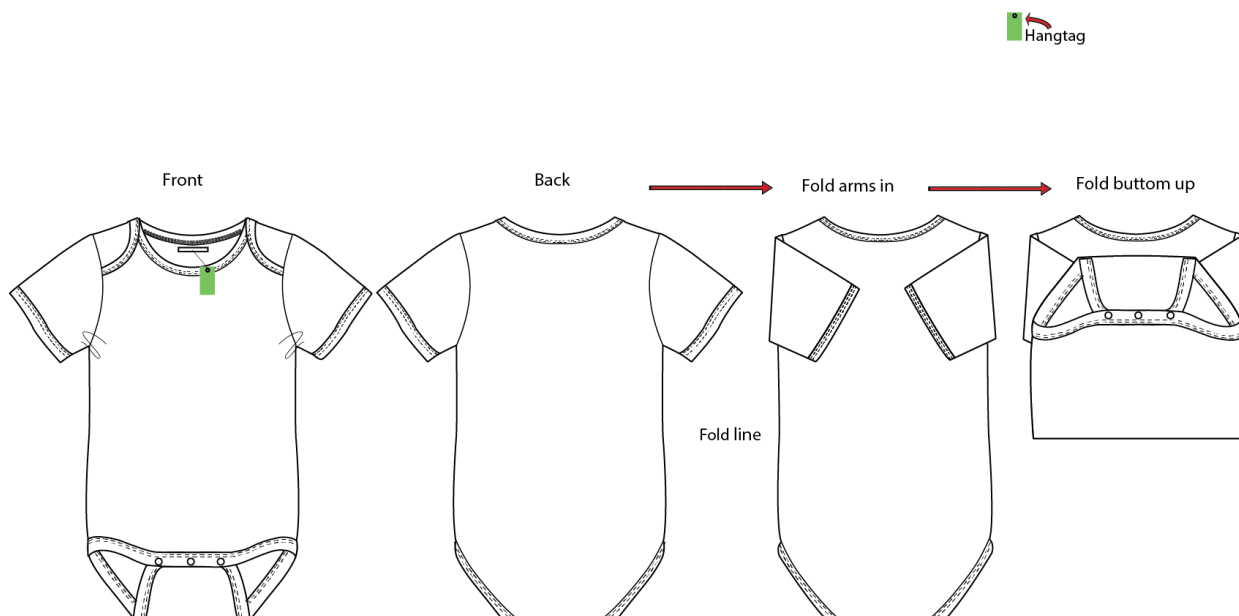




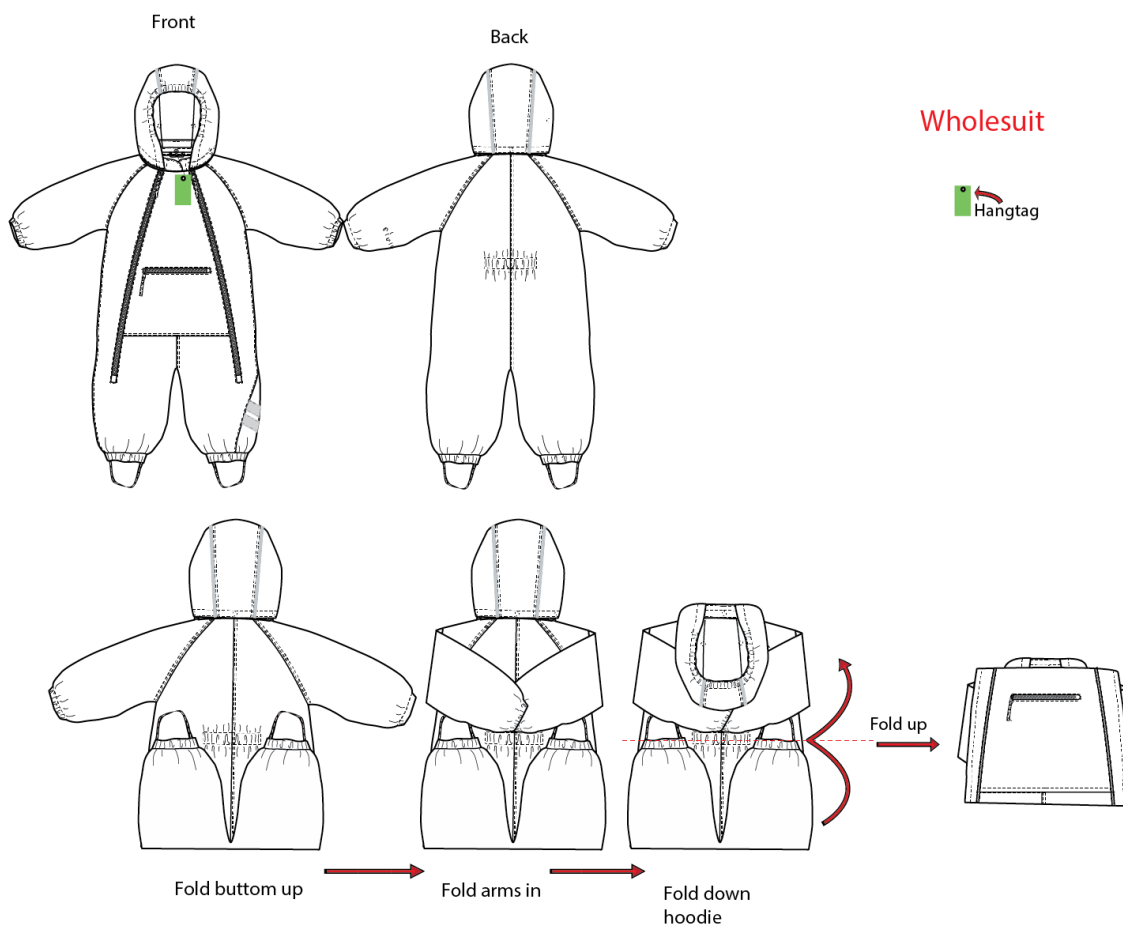
# BABIES WEAR

## Body stocking

**Body with sleeve folded, no hanger** - These instructions should also be applied for bodys with long sleeves

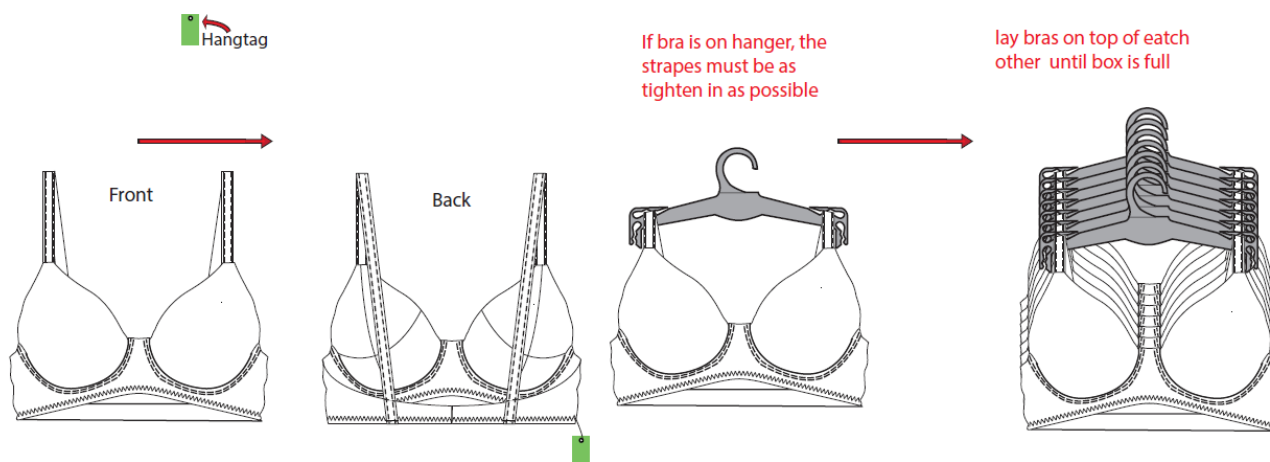


## Babies Wholesuit

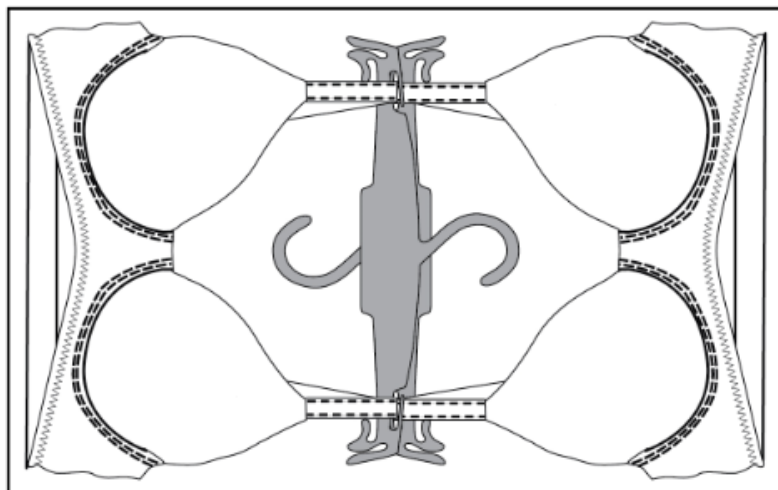


# UNDERWEAR

## Bra on hanger



When laying in box, seen from above, 2 stags in one box.  
Pls. fill the box with the amount that is possible



# SHOES

## Shoes with hanger

### Linking

Elastic string at upper eyelets or alternatively at zippers.

Important: Do NOT put any paper inside the shoes. If you fear that this will damage the shoes during transportation, please discuss the matter with the department (attach e-mail)

In case of violation of this term DS Textil reserves the right to invoice any charges to you, which might occur during the remedying process.

### Labels/hangtags

Since we experience a lot of cases where barcode labels placed under the boot/shoe fall off, we have decided that ALL barcode must be placed on white hangtag and attached in eyelet or zipper.



re-